

Board of Directors of the Kansas City Streetcar Authority

December 7, 2023

Meeting Summary Minutes

Zoom <https://kcstreetcar-org.zoom.us/j/81135807419?pwd=dXdhUFREQXFFOEtXUTVsZjFEEd25vZz09>

600 E. 3rd Street, Kansas City, MO 64106

1. Call to Order

Michael Collins called the meeting to order. Tom Gerend called out the meeting attendees.

2. Approval of Previous Meeting Summary Minutes

Matt Staub moved to approve the September 28, 2023 meeting summary minutes, Jon Copaken seconded and the motion carried.

3. Public Comment

There were no public comments. Tom Gerend said that because some Board members have time conflicts, the agenda will be modified to go over action items first while there is a quorum.

4. Action Items*

Riverfront Extension*

Ralph Davis reported on the Riverfront Extension. He reviewed the path that was taken to get to where we are. Initial construction bids were received in May 2023 and contractors were requested to submit Best and Final Offer (BAFO) to update Bid plan. BAFO was received September 22, 2023. The award recommendation will go to the KCATA Board on December 20, 2023, with a Notice to Proceed (NTP) anticipated in late January 2024.

He reported on early work packages. 112 tram rail has been delivered. Manufacturing is in process for the Equilateral switch, special track work and bridge rail expansion joints. The 1st TPSS is complete, and the remaining components are in process. Proposals for the construction inspection are due December 21st. 100% of the plans are under final review for the Bike and Pedestrian Bridge.

He shared a slide that was a snapshot of some of the work that will be done at 2nd and Grand that will connect the yard expansion, the Main Street Extension and the riverfront. He explained why this is an important operational improvement with or without the riverfront extension.

Mr. Gerend said cost came in \$25m higher than forecasted and the team was challenged with closing the gap. He is happy to report after hard work there is a financial plan. \$11m additional Federal funds were secured and the partnership of KCSA-KCATA-Port KC has closed the gap. The financial plan creates \$5.5m additional cost to the KC Streetcar fund. There are two actions in front of the Board (1) draft Letter Agreement for the \$5.5m and reallocate the prior commitments that were previously made to the Riverfront extension among the TDD, KCSA and the City. (2) Amendment 2 to the Master Cooperative Agreement among KCSA, KCATA and Port KC. The Main Street TDD Board reviewed and approved the letter agreement at their meeting last week and KCATA is voting on the Cooperative Agreement at its upcoming Board meeting.

Jan Marcason thanked Tom Gerend and the attorney's for making sure the TDD was confident that the expenditures were appropriate for TDD funds based on what was approved by the voters. There was a healthy discussion at the TDD Board meeting and the TDD Board concluded that funding at a level consistent with the cost of the 2nd and Grand track improvements made perfect sense to do for the benefit of the system as intended by voters.

Jon Stephens said the Port KC Commission approved the revised agreements for the cost share at its meeting on November 27. He thanked all the partners. Ultimately this is a great piece of a growing system, he commented.

Matt Staub asked if the cost share can be broken down, Mr. Gerend said the Capital portion breakdown is 58% Federal

and 42% Local and of the 42%: KCSA 21%, Port KC 18% and KCATA 3%.

There was discussion around the Bike Ped Bridge and how important it is to the success and safety of the Riverfront extension. While we don't have resources in the bridge, we will continue to communicate its importance to the city.

In response to a question raised about the value of the agreement, Mr. Gerend noted that there is an economy of scale that yields cost savings for the otherwise needed 2nd & Grand track improvements when packaged with the riverfront extension as compared to the cost if it was procured and priced as a stand-alone project.

Jason Swords moved to authorize the Executive Director to execute the letter agreement and cooperative agreement, upon final legal review, Jon Stephens seconded, and the motion passed unanimously.

Mr. Gerend said the next steps are for the letter agreement to be sent to the City of Kansas City, MO for approval.

KCPD Staffing Agreement*

Tom Gerend said that since the beginning of operations Maj. Gates and KCPD have been integral partners in the security of the line. As the system grows and evolves so will our relationship with KCPD. We have modeled a template that is based on KCATA's model for KCPD support. After meeting with Chief Graves and discussing with the Board there is an agreement being prepared for a transitioning of our coordinator position to a full time KCPD position that will still be supported by off-duty officer and other support. It is a template that allows for scaling for staffing and a patrol vehicle.

Major Gates repeated that this was mirrored off the KCATA agreement and while it is similar there are differences that are specific to the streetcar. The OGCD has reviewed and believes that the agreement will work well for both groups. KCSA will be a part of the selection process.

Matt Staub moved to approve the draft agreement with KCPD for funding of full-time staff officer and patrol vehicles, Jan Marcason seconded, and the motion unanimously carried.

On Call Design Services*

Tom Gerend said that one of the lessons learned when the I-670 bridge failed this summer was the ability to have access to our system designer of record. This summer there was a challenge on how we leverage engineering expertise. We think we should have an on-call services arrangement with HDR to have the ability to call on them in case of an emergency. It will be a fee for service.

David Johnson moved to approve the draft on-call design services agreement with system designer, HDR, and authorized the Executive Director to execute upon final legal review, Jon Stephens seconded, and the motion unanimously carried.

5A. Main Street Extension

Tom Gerend provided the update on the Main Street Extension. The OCS Foundation and Track Construction are progressing. He talked about the milestones. The overall project is 58% complete. 66% of track has been constructed (22,409 total track feet). 10 streetcar stop platforms have been poured and 70% of OCS pole foundations are completed (247 of the 353). We are on budget and on schedule. Some progress photos were shared.

In about a year we will be close to being done with construction. The first of the new vehicles (#807) will arrive in late January. The VMF facility will be ready to accept it.

5B. Exclusive Lanes Study

Tom Gerend reported on the exclusive lanes study. The City Council passed resolution #230625 and asked for the team to produce design alternatives for exclusive transit lanes, as part of the KC Streetcar Main Street Extension Project.

Goals for Exclusive Lanes:

- Improve efficiency and reliability of transit investment (for both Streetcar and Bus).

- Calm traffic and improve the pedestrian environment in the corridor
- Reduce vehicular speeds and improve corridor safety
- For the consultant to develop concepts and recommendation based on a technical review of the corridor
- Engage stakeholders and City leadership on proposed improvements and related benefits
- Engage with businesses and residents to communicate potential changes and solicit feedback.

The proposed characteristics for the exclusive lanes are:

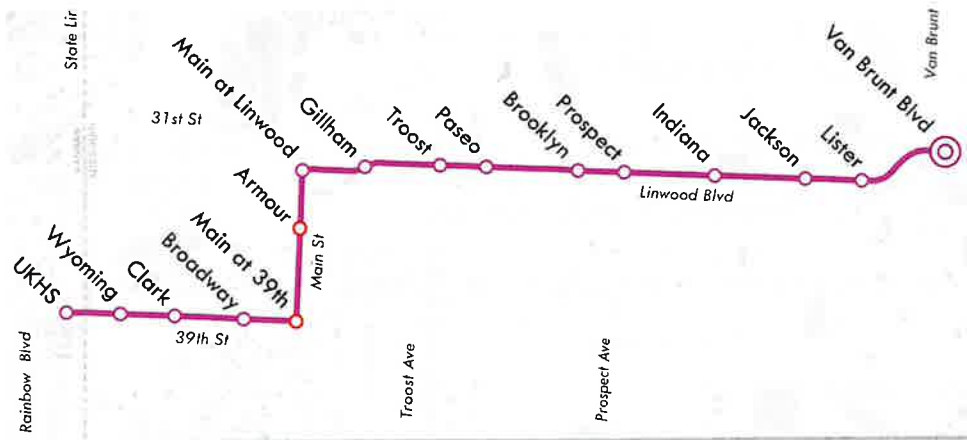
- Transit exclusive lanes will be accessible for vehicles accessing on-street parking or vehicles making right-hand turns.
 - Maintain access to driveways, businesses, and left-turns
 - No modification to on-street parking
- “Through” traffic on Main Street will use inside lane.
- Implement maintainable solutions to modify driver behavior.
 - Use rumble strips to alert vehicular drivers.
 - Minimize large section of Paint/delineation and implement sparingly as needed.

Exclusive Lanes Next Steps:

- Develop a formal design for exclusive lanes on the KC Streetcar Main Street Extension (signage, striping and signals)
- Clarify enforcement capability (legal and functional) and define maintenance responsibilities.
- Refine capital costs (\$2-3m estimated) and assess financial feasibility through executive management committee.

5C. East-West Transit Study

Lauren Krutty report on the East-West Transit Study. Phase 1 is concluded, with streetcar as the preferred mode and 39th St. and Linwood Blvd as preferred corridor. There is an interim planning effort underway that with a technical analysis with progress towards a Locally Preferred Alternative (LPA)



Upcoming Planning Efforts with RAISE grant are advanced planning and conceptual engineering, environmental review and documentation, public engagement and identify capital and operating funding. As well, as begin coordinating with the Federal Transit Administration (FTA)

6. Committee Reports

Operations Committee

The operation report was tabled until next meeting.

Marketing Committee

Donna Mandelbaum gave the marketing committee report. In 2023 Sponsorship and advertising revenues were \$426,876 which is the biggest year yet. The current streetcar stops are HCA at \$164,375 and Restart \$9,563. and the KC Public Library streetcar wrap \$48,000 was revealed, they will get a streetcar stop as well. The upcoming Streetcar wrap is KC Live!/Cordish \$32,675 in December. All of the stops and streetcars are booked.

KC Streetcar Holiday Jam started on November 25 and will go until December 16. They are every Saturday afternoon and Wednesday evening. 90.9 the Bridge radio was partnered with us and have an in-kind agreement for cross promotions.

Brand expansion update is still in progress.

Budget and Finance Committee

Tom Gerend updated the Board on the Budget and Finance activities. The October monthly reports are in the Board packets. The annual audit is still in process. Anticipate bringing to the Budget and Finance committee January.

The transition to a modernization of financial infrastructure is in place. Happy to report we have transition to QuickBooks on line and bill.com.

Matt Staub moved to accept the October financial reports, David Johnson seconded and the motion passed unanimously.

8. Executive Director's report

Tom Gerend said he received notification of new Kansas City Board Appointments. They will be effective January 1, 2024. The new appointees are Councilman Eric Bunch, former Councilwoman Alissia Canaday and Robert McCommack. They will replace Jan Marcason, Susan Ford-Robertson and Russ Johnson.

He said that we are grateful for the work and commitment that the outgoing members gave to the Kansas City Streetcar Authority and offered a sincere thank you. They were foundational to the creation. Michael Collins added his thank you. There will be plans for recognition of outgoing/founding members.

Susan, Russ and Jan all said kind words to Streetcar team and to the Board. They all said are proud to be a part of the start of the KC Streetcar.

9. There were no closed sessions.

10. The next meeting will be held on January 25, 2024 in person at Downtown Council of Kansas City, 1000 Walnut, Suite 200, KCMO with a virtual Zoom option.

Board Members Attending

Michael Collins
Jon Copaken
David Johnson
Russ Johnson
Jan Marcason
Susan Ford- Robertson
Matt Staub
Jon Stephens
Jason Swords

Others attending

Alissia Candady, Canday Law
Ralph Davis, KCSA
Maj. Daniel Gates
Tom Gerend, KCSA
Ebony Jackson, KCSA
Angie Laurie, KCMO
Donna Mandelbaum, KCSA
Gil Melgajero, HTSI
Jon Schlegel, HTSI
Doug Stone, Lewis Rice
Zac Sweets, Evergy
Jason Waldron, KCMO