

Board of Directors of the Kansas City Streetcar Authority

July 27, 2023

Meeting Summary Minutes

Zoom <https://kcstreetcar-org.zoom.us/j/81135807419?pwd=dXdhUFREQXFFOEtXUTVsZjFEd25vZz09>

600 E. 3rd Street, Kansas City, MO 64106

1. Call to Order

Michael Collins called the meeting to order.

2. Approval of Previous Meeting Summary Minutes

David Johnson moved to approve the May 2023 meeting minutes, Jon Stephens seconded and the motion carried.

3. Public Comment

There were no public comments.

4. Main Street Bridge over I-670 Bridge Update

Tom Gerend reported on the rail failure on the I-670 bridge. The Streetcar Operator observed the rail elevating as he approached the area. He immediately stopped the Streetcar and called it in to the supervisor on duty. This bridge has been a priority location for repairs over the past four plus years. Mr. Gerend shared the timeline for the repair:

7/4 Rail buckle on bridge of I-670
7/5 On-Site review with local partners and developed a repair strategy.
7/6-7/8 Demolition
7/9-7/11 Cleaned and prepped troughs and rail.
7/12 Lined and set rail within the troughs.
7/13 Poured initial "lifts" of elastomeric grout.
7/14-7/20 Welding and preparation and pouring of approach track slabs and cure time.
7/20 Testing
7/21 Return to full service

Mr. Gerend commended the teamwork that it took to return to service in a safe and expedited timeline. The operations and Communication response was quick and efficient. A bus bridge was deployed immediately and identified a sustainable transit service (re-route of Main Street Max) to connect riders during the outage. Riders and stakeholder communication via text alerts, social media, physical signage, and media alerts. Pictures of communications were shared.

Mr. Gerend explained the return to service process, there was a thorough track slab and rail alignment review (HTSI+KCSA+Engineer). There was preventative maintenance completed during the outage. On-route testing was done at the completion of the repair and the system returned to full service on July 21, 2023.

Jason Waldron added that it was reassuring that some of the mitigations that were deployed for the repair are already in the design for the Main Street Extension.

Mr. Gerend said they are not sure how much the total cost of the repairs. The estimate is between \$500k+\$600k. He said that this situation demonstrated the need to have on hand reserves. It allowed for quick and decisive response.

George Guastello thanked Mr. Gerend and the Team for being proactive and communicating to partners. He added that it is important to be transparent in answering follow up questions about why it happened.

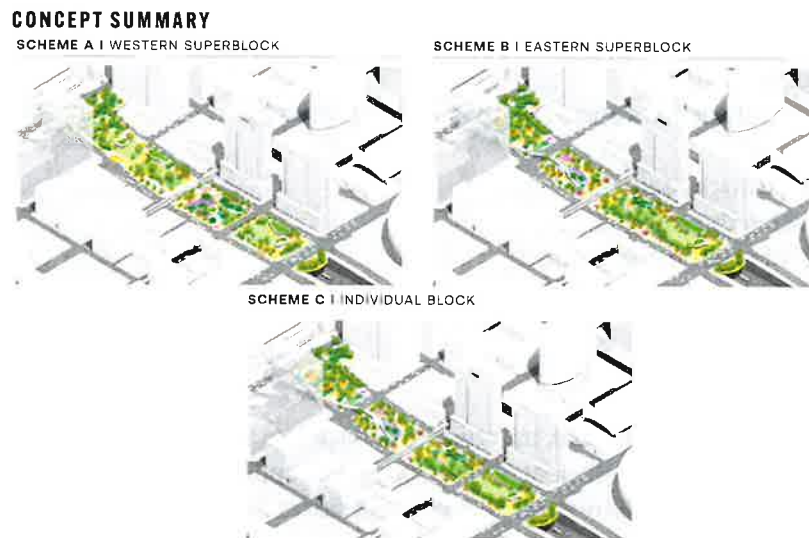
5. South Loop Lid Project Update

Bill Dietrich, with Downtown Council of Kansas City gave a report on the South Loop Project. South Loop project will be a

four-block park that will be built over I-670 that will re-connect The Crossroads Arts District to the Central Business District.



Mr. Dietrich explained that two public workshops and surveys were conducted on the three concepts and the decision hasn't been made on the final concept.

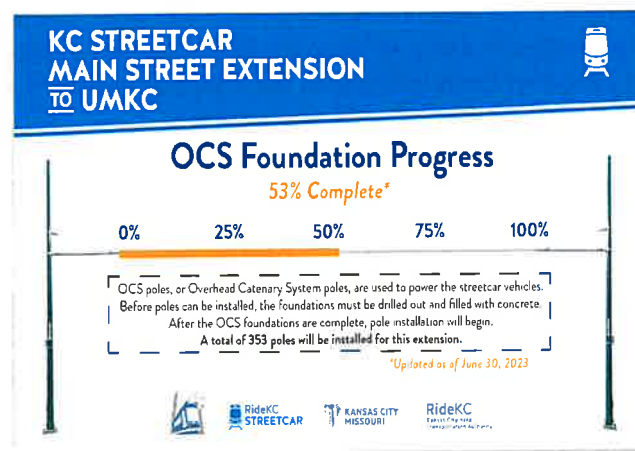
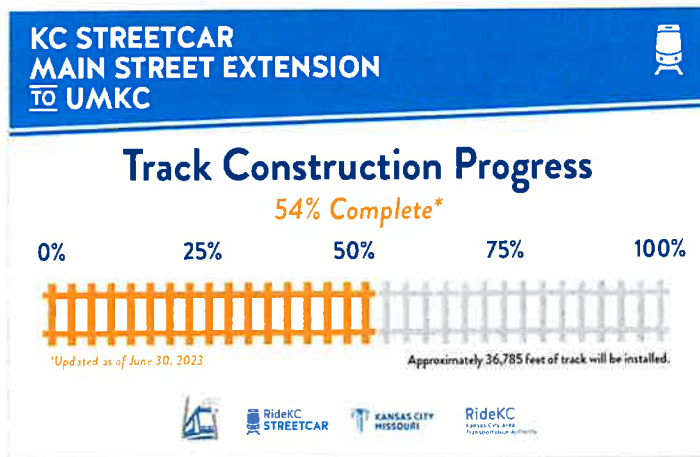


They are advocating for an extensive traffic study to see how it will impact the Streetcar. Mr. Gerend asked will the study be considered for the preferred alternative. Mr. Dietrich said it would be considered.

The Board had a discussion around the three concepts and how it will impact on Main Street and the streetcar.

6. Streetcar Expansion Updates

A. Main Street Extension – Tom Gerend provided an update on the Main Street Extension. The OCS Foundation and Track Construction are progressing.



The Executive team continues to meet monthly with the KC Streetcar Constructors Joint Venture’s Leadership team, to make sure the project stays on track. He shared some project milestones, and metrics that are tracked weekly. VMF construction is making progress, Bay 4 Construction should be completed this fall and Streetcars are expected to start arriving in the winter. Renovations for the new Operation center underway are near completion.

B. Riverfront Extension- Ralph Davis gave the Riverfront Extension update:

The 2 construction bids that were received on May 3, 2023, and were higher than anticipated. HDR is in the process of updating the design and the contractors will be requested to submit Best and Final Offer (BAFO) in Mid-August that will be due in Mid-September.

Tom Gerend added the partnership has secured an additional \$7m of Federal funds through MARC’s STP. The team is pursuing other sources.

C. East-West Study

Lauren Krutty reported that the East-West planning team is kicking off an interim phase (bridging) until the RAISED grant for \$4.5m is signed and received. The RAISED grant was awarded to the KCATA, with a local cost of 20%. It is anticipated to be a 9–12-month grant agreement. The Kicking off “bridging” scope (complete Spring 2024)

- LPA refinement (station locations, operations plan, maintenance facility needs, ridership forecasts, etc.)
- Funding Plan (local funding plan and federal funding assessment)
- Public Involvement (1 public meeting with various stakeholder small group meetings)



7. Committee Reports

Operations Committee

Lauren Krutty said that due to the I-670 Bridge repair the Operations Committee did not meet. The updated ridership numbers are on the website www.kcstreetcar.org.

Marketing Committee

Donna Mandelbaum said there is an action item to authorize the Executive Director to execute Visit KC Sponsorship {LR: 00591574.2 }

Agreement. KCSA partners with Visit KC every year. There is no cash exchanged on either side. The agreement does outline what each party will receive. KCSA is a part of the annual magazine that is distributed across the country. A copy of the agreement was included in the Board of Director's meeting packet. Jon Stephens added the Marketing Committee recommends entering into the agreement.

Stacey Paine moved to approve authorizing the Executive Director to execute the Visit KC Sponsorship agreement, Lynn Carlton seconded, and the motion passed unanimously.

In response to a question raised about when and how to petition a station stop name to be changed on Main Street Extension, Mr. Gerend said the decision to name the station stops has been decided. There was an advisory group who studied the best lane analysis and naming conventions, as well as conducted public meetings.

Budget and Finance Committee

Stacey Paine asked Tom Gerend to update the Board on the Budget and Finance activities. The Budget and Finance Committee met. Last year's fiscal year closed out and April's report was provided in the Board Packets. We ended FY23 in a healthy position and are now in FY 24.

The Budget and Finance Committee spent the bulk of the meeting discussing the amended budget for FY and the proposed FY25 budget. It was included in the Board meeting packets. Mr. Gerend walked through the proposed amendments to the current FY24 budget. It included on the revenue side: Assigned carry over and allocations of reserve that will cover the bridge repairs, Riverfront letter agreements (bike/ped and 2nd Street), State of Missouri North Rail Environmental (still waiting on the state for the process), Expansion reimbursement. On the Expense side, Brand Expansion, IT Expansion program and guide way track slab repairs, Expansion planning and implementation Support.

There were no questions or discussions around the recommended amendments. Mr. Gerend said that for FY25 proposed budget the starting point is 3% growth in standard cost categories unless there was a rationale for changes. He walked through the changes in growth, Audit, D&O General Liability (estimation in growth in risk profile), Payroll expense (financial and administrative growth anticipated), O&M Expansion agreement, Utilities, security, and Capital that includes the \$600k emergency repair.

Stacey Paine moved to accept the April (FY23 year-end) financial report and the FY24 amended and FY25 budgets, Jon Stephens seconded, the motion passed unanimously.

8. Executive Director's report

KCSA Staff will be transitioning to office space in the new Annex (Operation Center) in late August. The next Board meeting will be at Downtown Council's Board room.

By-Laws are being updated and will be advancing in for voting in future meetings.

9. Matt Staub moved to vote to temporarily close this meeting to the public, pursuant to our authority to do so under subsections 1, 11, and 12 of Section 610.021 of the Missouri Statutes - which authorizes the Authority to close its meetings to the extent the discussion relates to any confidential or privileged communications with its attorney, sealed bids or proposals or related documents, any documents related to a negotiated contract or specifications for competitive bidding, or employees and that the meeting be reopened to the public upon conclusion of those discussions. Lynn Carlton seconded the motion. A roll call of the following board members voted to go into closed session: Lynn Carlton, Michael Collins, George Guastello, David Johnson, Russ Johnson, Jan Marcason, Edward Meriman, Stacey Paine, Susan Ford- Robertson, Matt Staub, Jon Stephens. No board members voted against the motion.

The Board came out of closed session, announced that no action had been taken, and the Board meeting adjourned.

10.The next meeting will be held on September 28, 2023 in person at Downtown Council of Kansas City, 1000 Walnut, Suite 200, KCMO with a virtual Zoom option.

Board Members Attending

Lynn Carlton
Michael Collins
George Guastello
David Johnson
Russ Johnson
Jan Marcason
Edward Merriman
Stacey Paine
Susan Ford- Robertson
Matt Staub
Jon Stephens
Jason Swords

Others attending

Ralph Davis, KCSA
Bill Dietrich, Downtown Council
Tom Gerend, KCSA
Ebony Jackson, KCSA
Lauren Krutty, KCSA
Angie Laurie, KCMO
Donna Mandelbaum, KCSA
Gil Melgajero, HTSI
Jon Schlegel, HTSI
Doug Stone, Lewis Rice
Jason Waldron, KCMO