

KC STREETCAR AUTHORITY™

PUBLIC MEETING NOTICE

Meeting of the Board of Directors of the Kansas City Streetcar Authority

Thursday January 26, 2023 at 12:00 p.m.

Singleton Yard Vehicle Maintenance Facility, 600 E. Third St, Kansas City, MO 64106

To be held in person with a virtual option

<https://kcstreetcar-org.zoom.us/j/84701248931?pwd=dW1DSzZOZUdRSS9ueEVLeGtra1pHdz09>

Meeting ID: 847 0124 8931 Passcode: 470326

Phone 1 312 626 6799 US

Except as noted below, this is an open meeting, and the public is invited to observe and attend.

Agenda

1. **Call to Order**
2. **Welcome and Introductions**
3. **Approval of November 17, 2022 minutes**
4. **Public Comment (3 min. maximum)**
5. **Safety & Security Update (Gates)**
6. **Streetcar Expansion Updates**
 - A. Main Street Extension Project Update - main line, facility, vehicles - (Waldron)
 - B. Riverfront Extension Project Update (Davis)
 - C. Operations Ramp-Up (Krutty)
7. **Committee Reports**
 - A. Operations and Maintenance Policy Committee (Johnson)
 1. System Performance Report
 2. Committee Priorities for 2023
 - B. Marketing Committee (Stephens)
 1. Sponsorship + Advertising
 2. Events
 - C. Budget & Finance Committee (Paine)
 1. General Financial Update & Committee Meeting Recap
 2. ACTION: Accept Monthly Reports
 3. ACTION: Review Approve FY23 Budget Amendment #3
8. **Report from the Executive Director**
 - Legal Services RFQ Update
 - Staffing Update

9. Next Meeting-March 30, 2023

10. Closed Session

(Pursuant to subsections 610.021(1), 610.021(11), and/or 610.021(12) of the Revised Statutes of Missouri) -- Discussion related to any confidential or privileged communications with attorneys, specifications for competitive bidding, sealed bids, proposals, contracts and/or related documents.

11. Adjourn Closed Session

12. Any other business

13. Adjourn

Any person with a disability desiring reasonable accommodation to attend this meeting should contact Ebony Jackson or send an email to ejackson@kcstreetcar.org prior to the meeting.

Date and Time Posted: _____ Location posted: _____

Name of Person Posting: _____

Pursuant to the following subsections of 610.021 of the Revised Statutes of Missouri, there may be a closed session of this meeting to discuss: Legal matters, litigation or privileged communication with attorneys (pursuant to subsection 1); Real estate matters (pursuant to subsection 2); Personnel matters (pursuant to subsections 3 & 13); Specifications for competitive bidding (pursuant to subsection 11); Sealed bids or proposals or documents related to a negotiated contract (pursuant to subsection 12).

Board of Directors of the Kansas City Streetcar Authority
November 17, 2022
Meeting Summary Minutes
Zoom
600 3rd Street, Kansas City, MO 64106

1. Call to Order

Michael Collins called the meeting to order.

2. Welcome and Introductions

Tom Gerend announced the KC Streetcar Authority is celebrating 10 years of service to the community. He thanked the Board of Directors for their vision and support. Michael Collins added that Tom Gerend is an exceptional leader for not only the KC Streetcar, but for the civic community, and the last 10 years would not have been a success without him and the team. Mr. Gerend said having great partners, like the City of KCMO and HTSI, have been the key.

David Johnson added that foundation of the governance structure, with Mayor Sly James, Russ Johnson and others were key to KC Streetcar Authority's success.

3. Approval of Previous Meeting Summary Minutes

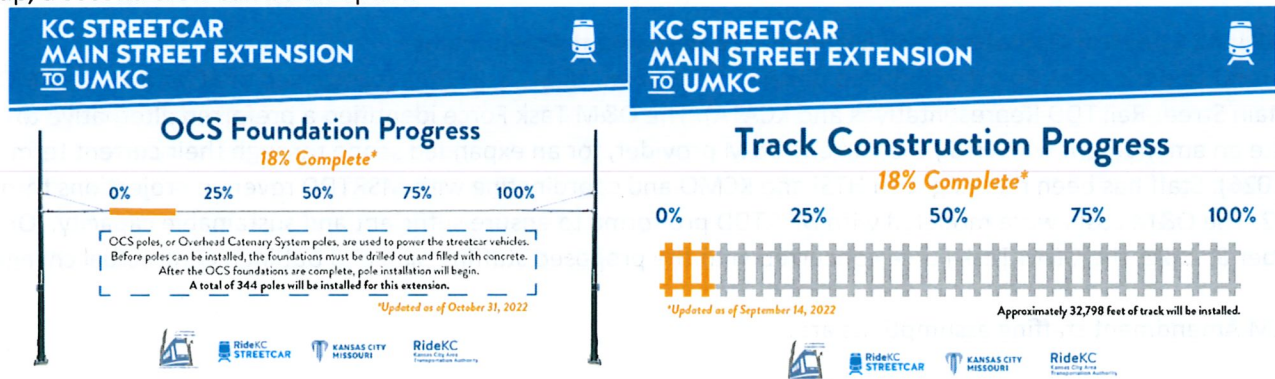
Russ Johnson moved to approve the September 29, 2022 meetings minutes, Lynn Carlton seconded and the motion carried.

4. Public Comment

There were no public comments.

5. Streetcar Expansion and Study Updates

A. Main Street Extension – Jason Waldron said that the two main critical paths are the OCS foundation and track slab and rail installation. A graphic of the process was shared with the Board. He said he was happy to report that construction is out of segment seven and track slab and rail installation is 22% complete. The budget is hitting the mark. The overall schedule is trending behind, mitigation has been added and crews are moving from 5 ten hour to 6 ten hour work days. Conversations have been held with their Executive Management team that if this mitigation doesn't help catch up, a second crew can be an option



The team is making progress on the VMF construction. The new warehouse is nearing completion of site work and finishings in December. Inventory transition will begin in January 2023. The piers and foundation work for the Bay 4 VMF expansion is anticipated to be complete by the end of the year, with vertical work beginning in early 2023. Tom Gerend added you will begin to see roadway restriping soon, as well as sidewalk and stations work will begin soon.

Donna Mandelbaum said that the Main Street Expansion has a great outreach team. She introduced Katie Myers with Burns and Mac, who along with Parsons are the communications team. They recapped the stakeholder outreach. The KC Streetcar Constructors are committed to proactively engaging with stakeholders to keep them informed of all

construction activities in advance, accommodate unique stakeholder/business-owner needs and maintain open lines of communication with those impacted by the construction of the Main Street Expansion. Once a month a Main Street meet up is held at a business on the line to continue to support the businesses.

	September 2022	Project to Date
Stakeholder Meetings	2	33
Stakeholder Phone Calls	6	87
Targeted Stakeholder Emails Sent/Received*	90/40	524/314
Door-to-Door Outreach	5	56
Neighborhood Meetings Attended	1	7

B. Riverfront Extension- Ralph Davis gave the Riverfront Extension update.

- 100% Design plans received October 7, 2022
- A Public Meeting will be held on December 8, 2022
- Issue date for Construction plans anticipated December 2022
- Early Work Packages: 112 Tram Rail- Notice to Proceed (NTP) complete, Equilateral Switch, Special Track work bids due December 2, 2022, and TPSS and Expansion Joints will go out to bid at the end of November 2022
- Overall Construction Bid will go out early 2023
- Construction starting- Spring 2023-2024

The City of Kansas City is building a Bike-Ped bridge at the same time. It will run parallel to the Grand Avenue Viaduct. 90% design plans are anticipated on November 21, 2022, with 100% anticipated to be received in January 2023. Construction to go out to bid March 2023 and work starting Spring/Summer 2023.

Jon Stephens said there is pushback because that the inaugural season of the KC Current stadium is in spring 2024. It will be problematic if the bridge is not open by the opening of the stadium. Mr. Gerend added that opening of 2025 has been expressed since the beginning of the process. While they go through the process, they will work with the designers to see if there are options to getting it done sooner.

6. ACTION: KC Streetcar Operations and Maintenance Agreement Amendment

Tom Gerend said the KCSA Board authorized development of an O&M Task Force (comprised of KCSA Board, KCMO Staff, Main Street Rail TDD Representatives and KCATA). The O&M Task Force identified a preferred alternative to negotiate an amendment with HTSI, the current O&M provider, for an expanded scope through their current term (4/30/2026). Staff has been meeting with HTSI and KCMO and coordinating with MSRTDD revenue projections through fall 2022. The O&M costs were modeled with MSRTDD pro forma to ensure sufficient and sustainable capacity. On November 8, 2022, the O&M Task Force concurred with the proposed staffing plan and outlined contractual changes.

The O&M Amendment staffing assumptions are:

Scaled Operation and Maintenance capacity:

- 25 additional operators
- 8 supervisors (Dispatch + On-route)
- 15 Maintenance positions

New Functional Additions include:

- Full-time Dispatch
- Dual on-route supervision structure

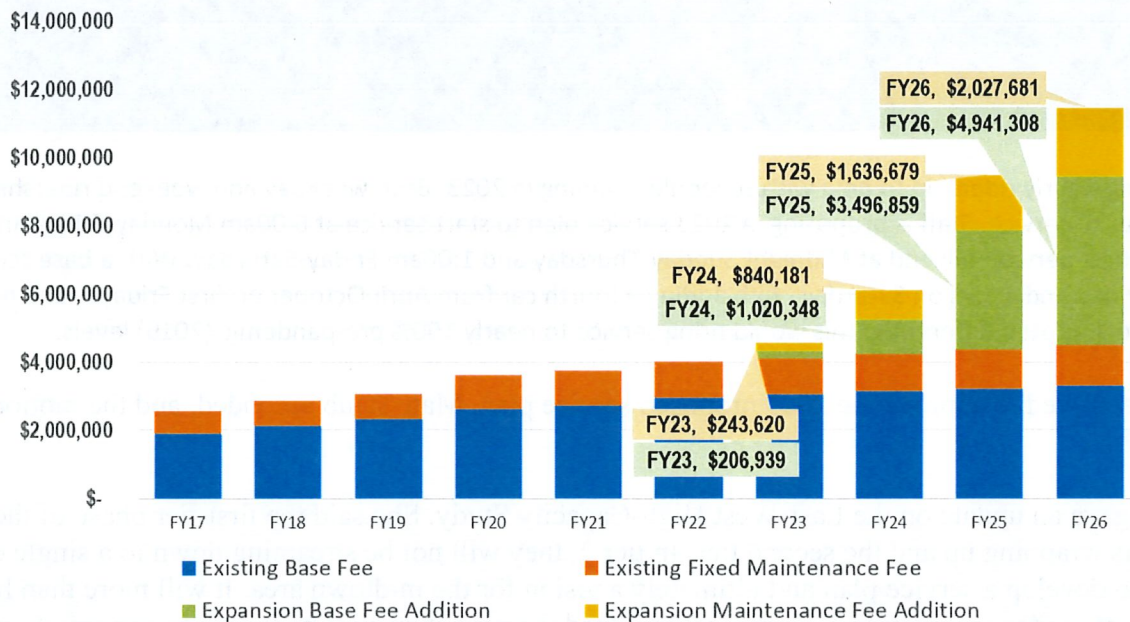
- Dedication Maintenance of Way Department

Redundancy of key capacities:

- Additional Safety and Training position
- Additional Inventory position
- Cross training of supervision and maintenance positions

The amendment will retain existing performance measures of preventative maintenance and inspections, % “on time” monthly activities and association with a fee adjustment and Readiness for Revenue service (\$250/day per streetcar unavailable to meet start of service and \$100 per streetcar revenue service hour). There are agreed upon contractual changes. The cost of new start-up and all management positions will be deducted from the invoice following 90 days being unfilled. All management positions are required to be backfilled with full-time equivalent within 30 days of initial date of absence and “Ready for Service” is amended to include a spare vehicle.

Mr. Gerend added that KCSA doesn’t move this forward if it can’t be afforded. Staff worked closely with Tammy McQueen, KCMO and the MSRTDD. The models look good, and the operations plan as presented can be afforded. We are in good condition to start the ramp up.

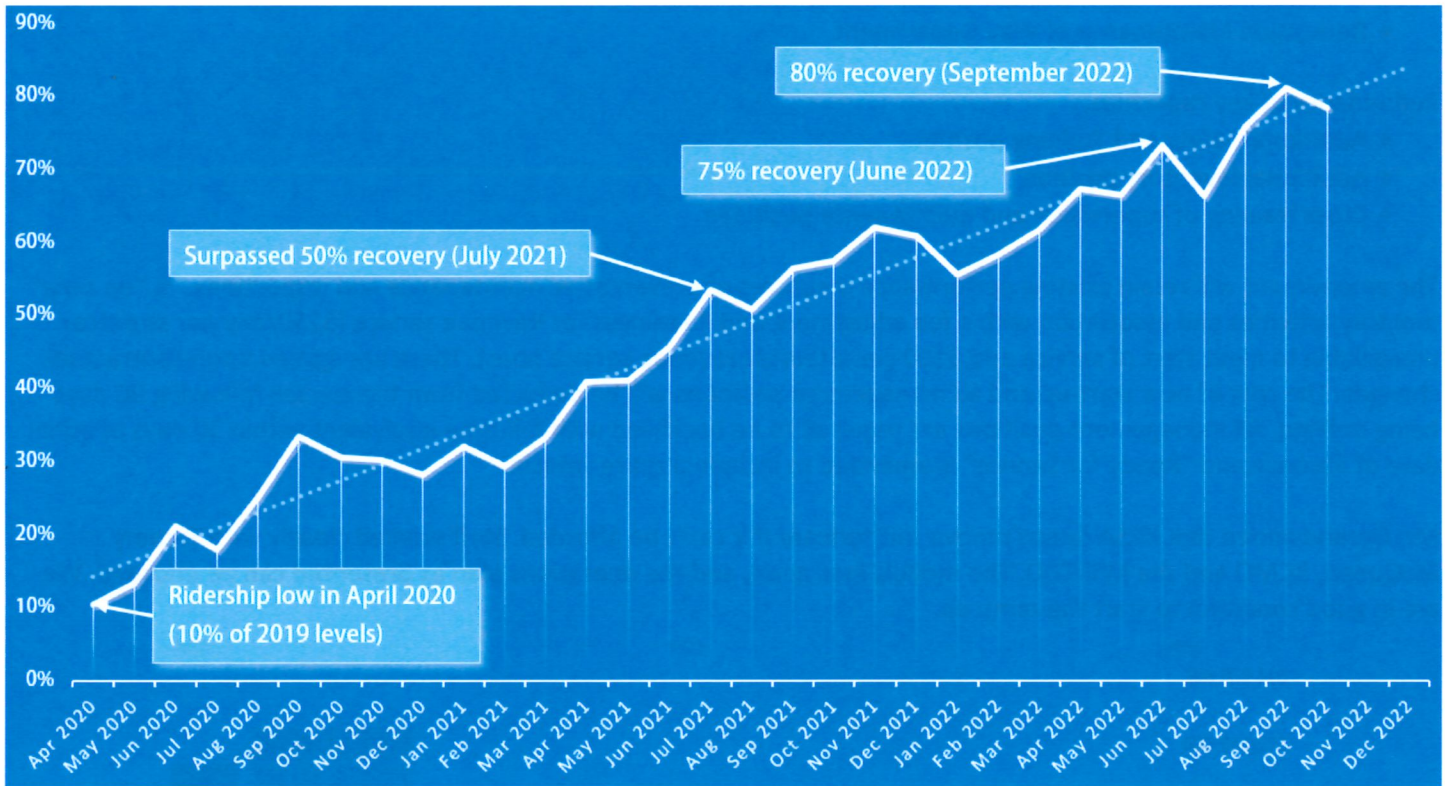


Matt Staub moved to approve the Operations and Maintenance Agreement Amendment in substantial form and Authorize the Executive Director to execute the agreement amendment, contingent on final legal review, Jan Marcason seconded and the motion passed unanimously.

7. Committee Reports

Operations Committee

David Johnson said the Operation Committee reviewed the details of the O&M amendment and offers its support. He asked Lauren Krutty to give the Operations committee update. Mrs. Krutty reported that ridership and recovery continues to be strong. Staff anticipates the upward trend to continue into the next year.



Staff is tracking hourly ridership to help with schedule planning in 2023. Both weekday and weekend ridership has grown in the last hour of service. Staff is proposing a 2023 service plan to start service at 6:00am Monday-Friday and 7:00am Saturday-Sunday. Service will end at Midnight Sunday-Thursday and 1:00am Friday-Saturday. With a base schedule of 3-car Sunday-Friday and 4 cars on Saturday, with adding a fourth car from April-October on first Fridays. She noted that while it will be allocated differently; this would bring service to nearly 100% pre-pandemic (2019) levels.

Jon Stephens moved to approve the 2023 proposed service plan, Matt Staub seconded, and the motion passed unanimously.

Mrs. Krutty gave an update on the East-West High-Capacity Study. She said the first-tier phase of the East-West Study is wrapping up and the second tier. In tier 2, they will not be streaming down to a single corridor. The plan is to develop a service plan and ultimately a vision for the midtown area. It will more than likely be a combination of modes and corridors. Tom Gerend added the next steps will be to link to conversations to funding needs or opportunities.

After a discussion around the expansion conversations and how KCSA will determine what is next, David Johnson added that KCSA isn't working from a system plan. We have done incremental studies because of individual request. He said that is not sustainable and a wholistic view of the system is needed to avoid making mistakes. He encourages the Board to push for a system plan with collaboration with the city, so it doesn't conflict with long range plans.

Mrs. Krutty said that the NorthRail Study has wrapped up and the team is waiting on a final report. Next steps are to advance a task force for creative financing and funding strategies for NorthRail implementation.

Marketing Committee

Jon Stephens reported on the marketing and communication activities. He said Donna Mandelbaum and the team have been very busy. 18 proposals were received for the Request for Qualifications (RFQ) for marketing support in refreshing

the KC Streetcar brand for the extensions. The committee will review and score by the end of the year.

2022 sponsorships totaled more than \$177k in advertising and sponsorships. He thanked Donna Mandelbaum for her hard work. 2023 potential sponsors include KC Current, Nascar, Worlds of Fun, Mazuma Credit Union and KC Zoo. There is ongoing work with VisitKC/KC Sports Commission and NFL Draft. Visit KC will have two streetcars in March and April 2023 as part of our annual in-kind agreement. These streetcars will support the College basketball season in March and the NFL Draft in April.

Because of growing demand and increase high-profile downtown events, the committee is recommending a rate increase of 25% in 2023 Sponsorship and advertising.

The Art in the Loop closing reception was held on November 3, 2022, and more than 130 attended. Donna Mandelbaum reported that an annual art catalog was created and was at the Board Members places. Ms. Mandelbaum announced that in partnership with classic KC, Holiday Jam is back. From November 30-December 17 there will be live music on board the Holiday Streetcar, at stops and in City Market.

Budget and Finance Committee

Stacey Paine said the Budget and Finance committee meet prior to the Board meeting. The financials are in good shape and they were briefed on the O & M amendment and the Committee supports it.

Jon Copaken moved to approve consideration of letter agreement including Non-Revenue Track Improvements not to exceed \$3.2m and dedicate City employee and related City streetcar cost not to exceed \$300k, and to authorize Executive Director to execute related partnership agreement amendment to incorporate these additions, Lynn Carlton seconded, and the motion unanimously passed.

8. Executive Director's report

Tom Gerend said that the KCSA Holiday party will be held Harvey's in Union Station. If you have any items to donate for the popular staff raffle please let Ebony Jackson know.

9. Jon Copaken moved to vote to temporarily close this meeting to the public, pursuant to our authority to do so under subsections 1, 11, and 12 of Section 610.021 of the Missouri Statutes - which authorizes the Authority to close its meetings to the extent the discussion relates to any confidential or privileged communications with its attorney, sealed bids or proposals or related documents, any documents related to a negotiated contract or specifications for competitive bidding, or employees and that the meeting be reopened to the public upon conclusion of those discussions. Matt Staub seconded the motion. A roll call of following board members voted to go into closed session: Lynn Carlton, Michael Collins, Jon Copaken, George Guastello, David Johnson, Russ Johnson, Jan Marcason, Edward Merriman, Stacey Paine, Susan Ford- Robertson, Matt Staub, Jon Stephens, No board members voted against the motion.

Stacey Paine moved to vote to return to open session. Jan Marcason seconded the motion. Roll call of following board members voted to go into closed session: Lynn Carlton, Michael Collins, Jon Copaken, George Guastello, David Johnson, Russ Johnson, Jan Marcason, Edward Merriman, Stacey Paine, Susan Ford- Robertson, Matt Staub, Jon Stephens no board members voted against the motion.

Upon return to open session, it was reported that it was unanimously agreed to enter into an in-kind trade for a piece of property that is needed for expansion. The trade will include 1 year streetcar wrap and benefits related to a station stop with a 50% off option for the second year, subject to all terms being approved by the Kansas City Streetcar Authority.

10. The next meeting will be held on January 26, 2023 via Zoom conferencing and in person at the VMF.

The meeting was adjourned.

Board Members Attending

Lynn Carlton
Michael Collins
Jon Copaken
George Guastello
David Johnson
Russ Johnson
Jan Marcason
Edward Merriman
Stacey Paine
Susan Ford- Robertson
Matt Staub
Jon Stephens

Others attending

Michael C- Public (zoom)
Ralph Davis, KCSA
Daniel Gates, KCPD
Tom Gerend, KCSA
Ebony Jackson, KCSA
Lauren Krutty, KCSA
Donna Mandelbaum, KCSA
Gil Melgajero, HTSI
Charlie Miller, Lewis Rice
Katie Myers, Burns and Mac
Jon Schlegel-HTSI
Jason Waldron, KCMO