

Board of Directors of the Kansas City Streetcar Authority
January 27, 2022

Meeting Summary Minutes

Zoom <https://us02web.zoom.us/j/87673729973?pwd=eWF2UHE5bkQ1LzUyMDNCbDRkYjh4Zz09>
600 3rd Street, Kansas City, MO 64106

1. Call to Order

Michael Collins called the meeting to order.

2. Approval of Previous Meeting Summary Minutes

David Johnson moved to approve the November 18, 2022 meeting summary minutes, Stacey Paine seconded, and the motion unanimously carried.

3. Public Comment

There were no public comments.

4. Streetcar Expansion Updates

a. Main Street Extension – Jason Waldon gave an update of the extension activities. The upgrades on Main are progressing. KC Water is ahead of scheduled. A date hasn't been set for the groundbreaking but is anticipated in early April.

Tom Gerend said that consultant team have determined that the 6 streetcars that are ordered for the Main Street Extension will not be enough to provide the service that is required. He asked for Board support to add two additional Streetcars to the order using available project funds.

Russ Johnson moved to approve Kansas City Streetcar Board of Directors statement of support of two additional CAF streetcars using available project funds.

b. East/West High-Capacity Transit Study – Tom Gerend reported that the proposals were received by December 20, 2021. The study will have a 12-month timeline and the contract will be held by the KCATA. Other partners for the study are: Unified Government/Kansas City, Kansas, University of Kansas Medical Center, Jackson County, City of Kansas City, Missouri. Michael Collins said the choice of the consultant is important. David Johnson added it is important for the consultants to meet the community where they are and to not talk at them.

Mr. Gerend requested for authorization to execute the final cooperative funding agreement, with study partners.

Matt Staub moved to approve authorizing KCSA Executive Director to execute final East-West Corridor Transit Feasibility Study Cooperative Funding Agreement, Jon Copaken seconded, and the motion unanimously carried.

c. Operation and Management Expansion Task Force

Tom Gerend reported to the Board that the O&M Task Force met and reviewed the alternatives for Operation and Maintenance ramp up. Members are Michael Collins (KCSA Board Chair), Stacey Paine (KCSA Budget and Finance Chair), David Johnson (KCSA Operations Chair), Russ Johnson (KCSA Board member), Jan Marcason (Main Street Rail TDD), Tammy Queen (Main Street Rail TDD Ex. Director), Michael Shaw (KCMO Public Works), Jason Waldron (KCMO Main Street PM), Dick Jarrold (KCATA).

The three alternatives outlined for legal analysis and consideration included an amendment to the existing O&M agreement with extended terms, partial or full in-housing of services and full re-procurement of the expanded system. Based on the Task Force input and review of alternatives, staff recommends the Task Force consider the alternative of full procurement of operation and maintenance support on a schedule consistent with the current contract term (April 30, 2026), coupled with a near-scope amendment of the current O&M agreement to reflect the expansion of scope that is needed to support streetcar operations, maintenance, and testing/start-up through the existing contract term of April 30, 2026. There was a full memo to the Board of Directors in their meeting packet with details.

David Johnson moved to approve Authorizing the Executive Director to enter into negotiations with the current O&M provider regarding scope modifications necessary to support start-up, operations, and maintenance of the KC Streetcar system through the existing contract term, April 30, 2026, and direction to prepare a full procurement for O&M services in the future in keeping with approved agreements and existing contract expiration, Jan Marcason seconded and the motion carried unanimously.

5. Committee Reports

Operations Committee

Lauren Krutty gave a recap of the Operations Committee meeting. TSA extended mask guidelines to March 18 and mask Compliance has been good. The team will continue with the COVID-19 mitigations that are in place.

Ms. Krutty said that ridership is recovering at 50% of where we were in 2019, prior to the pandemic. Trends show that our ridership is up in the last hour of service and on weekends.

Michael Collins said the Operation Committee recommends that service hours are extend to 11:00pm Sunday through Thursday and 1:00am Friday and Saturday beginning February 28. David Johnson Seconded and the motion carried unanimously.

Major Gates reported that KCPD and KCSA are continuing to being proactive on the parking issues. On the weekend there are dedicated Streetcar parking control officers. They helped with an accident to the streetcar.

Marketing Committee

Donna Mandelbaum reported on the Marketing Committee meeting. The committee discussed advertising guidelines and if the Alcohol and Tobacco clause should continue to be prohibited. The consensus was to keep the prohibition as is and not allow alcohol or tobacco content on Streetcars and Station Stops.

There is a call for art for artist to submit artwork for 5 station stops to celebrate Black and Women's History Month (February and March). Applications are due January 31, 2022 by 11:59 CST. Artwork select ed week of February 7th will be displayed through April 2022.

Ms. Mandelbaum said that 2021-2022 sponsorships have be brought in \$154,450 to date. Sporting KC streetcar wrap will be revealed February 21, 2022. KCMO Health Department are sponsoring two station stops, Visit KC are installing a "Welcome Basketball Fans" with basketballs on a Streetcar for March and Evergy is sponsoring a Streetcar wrap with a station stop. Images for all sponsorships were shared with the Board of Directors.

Matt Staub added that Omaha, NE kicked off their Streetcar campaign and are using KC Streetcar in their conversations.

Budget and Finance Committee

Stacey Paine said that the Budget and Finance Committee are meeting in February. The Annual Audit was approved in November 2021.

Tom Gerend said the Main Street TDD reimbursement are expected to be paid in two installments over the next 2-3 months.

Mr. Gerend said that the KCSA finances are in good shape. The financial statements were included in the Board Packer for their review.

Jon Copaken moved to approve the financial reports and David Johnson seconded and the motion carried unanimously.

7. Executive Director's report

Tom Gerend said that staff will travel to the Streetcar Coalition in the Spring.

8. Closed Meeting

Charlie Miller said that the Board meeting are allowed to have a closed that Pursuant to subsection 610.021(1), 610.021(11) and/or 610.021 (12) of the Revised Statutes of the Missouri for any discussion relate to any confidential or privileged communications with attorneys, specification for complete bidding, sealed bids, proposals, contracts and/or related documents, the Board of Directors can have a closed session. Lynn Carlton moved to close the meeting and Jon Copaken seconded. A roll call of Members, Lynn Carlton, Michael Collins, Jon Copaken, George Guastello, Jan Marcason, Susan Ford-Robertson, David Johnson, Russ Johnson, Matt Staub, Stacey Paine and Jason Swords unanimously agreed.

11. The next meeting will be held on Thursday, March 31, 2022, via Zoom conferencing.

The meeting was adjourned.

Board Members Attending

Lynn Carlton
Michael Collins
Jon Copaken
George Guastello
David Johnson
Russ Johnson
Jan Marcason
Stacey Paine
Susan Ford-Robertson
Matt Staub
Jon Stephens
Jason Swords

Others attending

Ralph Davis, KCSA
Daniel Gates, KCPD
Tom Gerend, KCSA
Ebony Jackson, KCSA
Lauren Krutty, KCSA
Angie Laurie, KCMO
Donna Mandelbaum, KCSA
Gil Melgajero, HTSI
Charlie Miller, Lewis Rice
Jon Schlegel, HTSI
Jason Waldron, KCMO