

**Board of Directors of the Kansas City Streetcar Authority**

**March 18, 2021**

**Meeting Summary Minutes**

**Zoom** <https://zoom.us/j/3755506186>

600 E. 3<sup>rd</sup> St, Kansas City, Missouri 64106

**1. Call to Order**

Michael Collins, Vice- Chair of the Board of Directors, called the meeting to order. He welcomed Lynn Carlton who is the new TDD Director.

**2. Approval of Previous Meeting Summary Minutes**

Jason Swords moved to approve the January 28, 2021 meeting summary minutes, Russ Johnson seconded and the motion unanimously carried.

**3. Public Comment**

There were no public comments.

**4. Board of Directors Appointment**

(a) Charlie Miller reported it is time to consider two year term renewals for Private Directors. He said that only Private Directors can vote for renewals. The private directors that were up for renewal are:

Jon Copaken  
Michael Collins,  
David Johnson,  
Jason Swords  
Edward Merriman  
George Guastello

David Johnson moved to approve the private directors, Stacey Paine seconded, and Michael Collins, David Johnson, Stacey Paine, Jason Swords and Edward Merriman voted unanimously to approve renewing the terms of the Private Directors.

(b) Michael Collins said that Mr. Gerend has had conversations with all the Board of Directors regarding the Board Officers. He asked for a consideration on the slate of officers. Mr. Miller added that the entire Board will vote for officers. The officers that were on the slate are:

Michael Collins, Chairman  
Jon Copaken, Vice-Chairman  
Jason Swords, Treasurer  
Jan Marcason, Secretary

David Johnson moved to approve the slate of officers, Russ Johnson seconded, and the motion passed unanimously.

(C) Michael Collins said it was time to review the committee structure and discuss Board members committee assignments.

5. Tom Gerend gave the report on the Main Street Extension. Congress passed the American Rescue Plan and the KC Streetcar will receive an additional allocation that is specific to CIG projects. It will be in

addition to the \$174m that the FTA committed to in January. He will keep the Board updated on the progress.

Mr. Gerend said that Phase 2 Cooperative Agreement of the Downtown TDD states that upon issuance of the FTA Allocation Notice, the initial Phase Cooperative Agreement shall be deemed terminated and of no further force and effect, and the parties shall execute a mutual written termination of the agreement. He asked for the Board to authorize the Executive Director to execute the Initial Phase Termination Agreement. The agreement was included in the Board packet that was emailed prior to the Board meeting.

Russ Johnson moved to approve authorizing the executive director to execute the termination agreement, Jan Marcason seconded, and the motion unanimously carried.

Jason Waldron, Project Manager, gave an update on the Main Street Extension activities. The Kansas City Council has the first reading of the Final Design beginning. He updated the Board on:

- TDD Transition Activities
- Vehicle Procurement
- Real Estate Acquisition
- Traffic Signal Prioritization
- Final Design and Architecture
- Water and private utilities coordination

Donna Mandelbaum said that there will be a virtual public meeting on Tuesday, April 6<sup>th</sup> and Wednesday, April 7<sup>th</sup>. The same presentation will be given at both meeting. She encourage everyone to register online to participate [www.kcstreetcar.org/about-streecar/mainstreet-extension](http://www.kcstreetcar.org/about-streecar/mainstreet-extension)

## **6. Riverfront Extension**

Tom Gerend gave an update on the Riverfront extension. The Riverfront Project Management Team are meeting weekly on agreements and next steps:

Project Management Consultant Services

Final Design Procurement- Design completed by end of 2021

Construction Procurement- Construction starting 2022

Mr. Gerend said that the 3-party agreement for the KC Streetcar Riverfront Extension is with the KCATA, KCSA and Port KC. The draft agreement was included in the Board packet. Mr. Gerend asked for the Board's approval of the agreement and to authorize the Executive Director to execute the agreement upon final KCSA legal review and finalization.

Jason Swords moved to approve the agreement in substantial form and to authorize the Executive Director to execute the agreement upon final KCSA legal review, Lynn Carlton seconded, and the motion carried.

## **7. NorthRail Streetcar Working Group**

Tom Gerend said the City of North Kansas City has requested to convene a working group to evaluate the NorthRail study and feasibility, potential next steps, and desire to proceed. Mr. Gerend and Russ Johnson are the KCSA representatives on the working group. He will keep the Board of Directors updated.

## **8. Committee Reports**

### ***Operations Committee***

Tom Gerend said that the COVID-19 mitigations are continuing. The operations schedule will be change. Friday and Saturday service hours are being extended from 9:00 p.m. to 11:00 p.m., starting March 19, 2021. The KC Streetcar office will continue to be closed to the public.

Major Daniel Gates said there were no reportable security events. They are monitoring the bill that has been introduced to allow guns to be carried on public transit.

There is a slight reemergence of ridership downtown. The numbers are higher on Saturday and Sunday, due to market activity.

Mr. Gerend shared pictures of the floors in the original 4 streetcars in the fleet which are being replaced by CAF and gave a winter weather debrief. The track slab is being repaired on certain areas on the alignment.

### ***Marketing Committee***

Matt Staub deferred to Donna Mandelbaum to give marketing committee updates. Ms. Mandelbaum said on February 26 at 7pm the KC Streetcar team hosted Storytelling on the Streetcar, Celebrating Black Culture. This the third year that Black History month was celebrated and due to COVID-19, performances had to be filmed. The video was shared live. She shared pictures from the filming and invited everyone to view it on the KC Streetcar You Tube page.

Ms. Mandelbaum said that the women of the Streetcar team were recognized on social media for Women's History Month.

The KC Streetcar has received positive media/social media attention. The data is correlating to the ice storm, storytelling on the streetcar and the Big 12.

Ms. Mandelbaum said that Sporting KC's wrap has been pushed back to start in May to coincide with the home opener. Matt Staub added the Marketing Committee will continue to review every concept and our brand standards.

Ms. Mandelbaum reminded everyone that the KC Streetcar will be celebrating it's 5<sup>th</sup> birthday on May 6<sup>th</sup>.

### ***Budget and Finance***

Tom Gerend gave the Budget and Finance Committee update. The KCSA's overall financial condition remains healthy and solid. \$1.6m, from the Cares Act, was deposited into the Streetcar fund.

Tom Gerend reported that the finances are in good shape and are trending favorable. January 2021 financial statements were included in the Board Members meeting packets for their review.

Russ Johnson moved to accept the January financial report, Stacey Paine seconded and the motion carried.

**9. Executive Director's report**

- Transit Worker Appreciation Day is on March 18 and there will be a BBQ celebration on Friday, March 19. The KCATA is hosting a Transit Worker Vaccine event and the invitation has been extended to the Streetcar team on March 19.
- The KCSA Operation Manager and Planner position has been posted and interviews in April.
- Executive Director Personal travel Mary 29-April 2

Mr. Gerend thanked the Board of Directors for approving the slate of officers and the Private Directors.

**10.** The next meeting will be held on Thursday, May 20, 2021 via Zoom conferencing.

The meeting was adjourned.

**Board Members Attending**

Michael Collins  
Lynn Carlton  
David Johnson  
Russ Johnson  
Jan Marcason  
Edward Merriman  
Stacey Paine  
Susan Ford-Robertson  
Matt Staub  
Jason Swords

**Others attending**

Ralph Davis, KCMO  
Daniel Gates, KCPD  
Tom Gerend, KCSA  
Ebony Jackson, KCSA  
Angie Laurie, KCMO  
Donna Mandelbaum, KCSA  
Gilberto Melgarejo, HTSI  
Charlie Miller, Lewis Rice  
Jon Schlegel, HTSI  
Zach Sweets, Main Street TDD  
Jason Waldron, KCMO