

Board of Directors of the Kansas City Streetcar Authority

January 28, 2021

Meeting Summary Minutes

Zoom <https://zoom.us/j/3755506186>

600 E. 3rd St, Kansas City, Missouri 64106

1. Call to Order

Michael Collins, Vice- Chair of the Board of Directors, called the meeting to order. Mr. Collins said he is serving as acting Chair and asked Executive Director Tom Gerend to run the meeting from his computer. Mr. Gerend mentioned everyone who was attending the meeting and asked for people to mute their audio and gave instruction on how to interject comments or ask questions.

2. Approval of Previous Meeting Summary Minutes

Jon Stephens moved to approve the December 10, 2020 meeting summary minutes, Jon Copaken seconded and the motion unanimously carried.

3. Public Comment

There were no public comments.

4. Main Street Expansion Project Update

Tom Gerend said that the Main Street Extension received and signed the commitment of the \$174m Full Funded Grant Agreement (FFGA) for the New Starts Grant. A social distanced signing event was held on January 6 at the VMF. Mr. Gerend said this is the biggest transit grant in the region's history. He thanked the Board of Directors for their leadership and commitment to expanding the original Downtown line. He also thanked the KCATA and the City of Kansas City for their partnership. Pictures were shared as well as the video from the signing, which can be found at <https://vimeo.com/499232506>

David Johnson thanked Matt Staub and the Regional Transit Alliance for their due diligence. He said the project would not be here without them.

Many of the Board of Directors thanked Tom Gerend for his leadership and the team for their hard work and they are looking forward to construction.

Jason Waldron, Project Manager, thanked the project team for working hard but said this is just the beginning. He updated the Board on what was next :

- TDD Transition Activities
- Vehicle Procurement
- Real Estate Acquisition
- Traffic Signal Prioritization
- Final Design and Architecture
- Water and private utilities coordination

Donna Mandelbaum added that the Constructors website is live at <https://www.buildkcstreetcar.com/>

Project Schedule

- FTA Entry into Engineering Approval March 2020
- CMAR- Notice to Proceed, Phase 1 April 2020
- Advance Utility Work (water/sewer) Q3/Q4 2020
- Vehicles-Notice to Proceed February 2021
- Start Track Construction April 2022
- Delivery of 7th Streetcar January 2024
- Construction Substantially Complete March 2024
- Revenue Service Late 2024, Early 2025

5. Riverfront Extension

Tom Gerend gave an update on the Riverfront extension. The Riverfront Project Team are meeting to move the project forward. They are working on agreements and next steps:

- Legal Agreements (Roles and Responsibilities, Capital Construction, and O&M)
- Staffing needs
- Procurement Strategy
- Immediate Consultant Support (Burns and McDonnell is under contract for near-term support)
- Project Management Consultant Services RFQ issued 12/1/20
- Final Design Procurement (Design completed by the end of 2021)
- Construction Procurement (Bid by late 2021, Construction starts 2022)

Committee Reports

Operations Committee

Tom Gerend said that the COVID-19 mitigations are working and there is no immediate plan to change the operations schedule. Three car services are running all day with a 9pm close. Cleaning and disinfecting of the Streetcars are done daily. The KC Streetcar office will continue to be closed to the public. The Kansas City region should be included in Phase 2 of the COVID-19 Federal relief. Mr. Gerend will monitor it and keep the Board updated. There is ongoing monitoring with the TDD and the KCMO Finance Department. Mr. Gerend said that ridership is about 1/3 of pre-COVID numbers. Major Daniel Gates said there were no reportable security events.

Total 2020 Ridership	786,085
Average Daily Ridership	2,148
Total Ridership	8,601,264

Highest Ridership date in 2020 was February 1, 2020 with 17,254 (Day before the Super Bowl)

Mr. Gerend shared pictures of the floors in the original 4 streetcars in the fleet which are being replaced by CAF. He added that the heated inserts for the panographs are working perfectly.

Marketing Committee

Matt Staub deferred to Donna Mandelbaum to give marketing committee updates. Ms. Mandelbaum said that KC Streetcar is receiving great media attention. The stories that were covered:

- FTA Federal Funding
- Main Street Extension Businesses Prep
- Midtown KC Development
- FFGA Signing Ceremony
- Snow

Ms. Mandelbaum said that Sporting KC's wrap has been pushed back to start in May. Matt Staub added the Marketing Committee will continue to review every concept and our brand standards.

Ms. Mandelbaum said that the KC Streetcar is continuing to partner with the community. It is important to continue to tell the KC Streetcar story.

Budget and Finance

Tom Gerend gave the Budget and Finance Committee update. The KCSA's overall financial condition remains healthy and solid. There is anticipation of revenue losses by the Downtown Transportation Development District, aggressive cost controls have been instituted and are proposed to be carried over into the proposed FY22 Budget.

Tom Gerend reported that the finances are in good shape and are trending favorable. November and December 2020 financial statements were included in the Board Members meeting packets for their review.

Jon Stephens moved to accept the November and December 2020 financial reports, Stacey Paine seconded and the motion carried.

7. Executive Director's report

Mr. Gerend said that the next Board meeting is scheduled on March 25th and it falls in the middle of spring break. He proposed to move the meeting up one week to March 18th, there were no objections. Ebony Jackson will send an updated calendar invite.

8. Closed Meeting

Charlie Miller, Legal Counsel, asked, do you, pursuant to your authority to do so under subsections 1, 11, and 12 of Section 610.021 of the Missouri Statutes - which authorizes the Authority to close its meetings to the extent the discussion relates to any confidential or privileged communications with its attorney, sealed bids or proposals or related documents, any documents related to a negotiated contract or specifications for competitive bidding, or employees, move to vote to temporarily close this meeting to the public and that the meeting be reopened to the public upon conclusion of those discussions? Jon Stephens replied that he does so move, Susan Ford Robertson seconded the motion. A roll call of the following board members voted to go into closed session: Michael Collins, Jon Copaken, George Guastello, David Johnson, Russ Johnson, Jan Marcason, Edward Merriman, Stacey Paine, Susan Ford-Robertson, Matt Staub, Jon Stephens, Jason Swords.

A unanimous voice vote of the following board members voted to come out of closed session: Michael Collins, Jon Copaken, George Guastello, David Johnson, Russ Johnson, Jan Marcason, Edward Merriman, Stacey Paine, Susan Ford-Robertson, Jon Stephens, Jason Swords.

9. The next meeting will be held on Thursday, March 18, 2021 via Zoom conferencing.

The meeting was adjourned.

Board Members Attending

Michael Collins
Jon Copaken
George Guastello
David Johnson
Russ Johnson
Jan Marcason
Edward Merriman
Stacey Paine
Susan Ford-Robertson
Matt Staub
Jon Stephens
Jason Swords

Others attending

Ralph Davis, KCMO
Daniel Gates, KCPD
Tom Gerend, KCSA
Ebony Jackson, KCSA
Angie Laurie, KCMO
Donna Mandelbaum, KCSA
Gilberto Melgarejo, HTSI
Charlie Miller, Lewis Rice
Zach Sweets, Main Street TDD
Jason Waldron, KCMO