

**Board of Directors of the Kansas City Streetcar Authority**  
**December 10, 2020 at 12:00 p.m.**  
**Meeting Summary Minutes**  
Singleton Yard  
600 E. 3<sup>rd</sup> St, Kansas City, Missouri 64106

**1. Call to Order**

Jeff Krum called the meeting to order. He asked Tom Gerend to manage the meeting from his computer. Mr. Gerend mentioned everyone who was attending the meeting and asked for people to mute their audio and gave instruction on how to interject comments or ask questions.

**2. Approval of Previous Meeting Summary Minutes**

Jon Stephens moved to approve the September 24, 2020 meeting summary minutes, Matt Staub seconded and the motion unanimously carried.

**3. Public Comment**

There were no public comments.

**4. Main Street Extension**

Tom Gerend said that the FTA is awarding the Main Street Extension the \$174m Full Funded Grant Agreement. Staff is working on the best and safest way to have a signing ceremony; it will be in the beginning of January. The Board will be invited once the plan is finalized. He offered congratulations to the Board of Directors for their leadership and vision.

Members of the Board of Directors thanked Mr. Gerend for leading the project team. They commended staff and the project team and discussed how difficult it is to manage this during the times we are in. Jason Waldron, Project Manager, echoed the sentiments and said he was proud of the team's efforts and thanked Mr. Gerend, KCSA and the KCATA.

Mr. Gerend explained the project's timeline, shared pictures of the Plaza Stop, and discussed next steps.

**5. Riverfront Extension**

Tom Gerend gave an update of the \$14m Build Grant that was awarded for the extension of the streetcar route to the riverfront. The parties are the KCSA, Port KC and the KCATA as the designated recipients. The team has started meeting to move the project forward. They are working on agreements and next steps.

Next Steps:

- Determine staffing needs
- Procurement options (Design/Bid/Build or Design-Build)
- Final design procurement
- Construction procurement

Jon Stephens added that he was excited about the agreements being pulled together and to start working.

**6. KCATA COVID Relief Agreements**

Tom Gerend said that the KCATA is the region's recipient of the Transit COVID Relief Funds. He said

because the KCSA does not receive Federal funding, and that the requirements are different, there has been discussion on how they would be able to comply with the FTA requirements. Mr. Gerend said he is working with Charlie Miller and City Finance on the long-term best interest for the KCSA. The relief funds come with strings and the KCSA may need to make changes to some of the policies to comply.

Mr. Miller said that a Resolution has been prepared for the Chairman of the Board of Directors to sign to receive the COVID-19 relief funds. The resolution was provided in the Board meeting packet for the Board members' review.

Jon Copaken moved to approve Resolution 2020-2 authorizing the chair to execute documents related to the acceptance of CARES Act funding federal assistance, ratifying all prior actions and authorizing other related matters and Jon Stephens seconded the motion and it passed unanimously. (David Johnson abstained).

## **7. Committee Reports**

### ***Operations Committee***

Tom Gerend gave the Operations Committee update. David Johnson asked if the policy to shut down service at night only for safety is defensible. He said that the overnight construction that is happening at 19<sup>th</sup> and Main is creating a quality-of-life issue for the Crossroads residences. Mr. Gerend the night work is a result of a regulation that was passed by the City to require work that might impact streetcar operations is scheduled for evening hours. Mr. Gerend indicated they may be a way to allow for some daytime work through additional coordination. There was then discussion regarding the expansion and fact the Main Street Extension will be running through residential neighborhoods. Mr. Gerend indicated the regulations would be revisited and may require council action to modify them.

2020 Average Daily Ridership	2,210
Total Ridership	8,555,484
2020 Total Ridership to date	740,305

Full floor replacement on the original fleet is being performed by CAF under warranty. We had two days that a bus bridge was called because of service suspension. One was for an Evergy emergency and the other was a KCPD safety event. Major Gates added that safety and security is going well. The CID and KCPD is continuing to enforce the no continuous riding policy. He is looking forward to talking with the team about safety plans for the extension.

In response to a question raised by Russ Johnson, Mr. Gerend said that workplace safety is still paramount. Cleaning and disinfecting of the streetcars are done daily. There are no positive cases on the team to date and one contractor. Staffing level is sustained.

### ***Marketing Committee***

Donna Mandelbaum gave the marketing update. While COVID-19 has changed the way things are being done, staff continues to tell the streetcar story. KC Streetcar teamed with Kansas City Artist Coalition to host a fashion show for their annual fundraiser on the Streetcar. The models were outfitted with gowns from the Gown Gallery. Ms. Mandelbaum shared pictures of the fashion show.

Ms. Mandelbaum said the KC Streetcar partnered with the Negro Leagues Baseball Museum to hold an unveiling event of a Monarch Streetcar, Barnstorming Bus and 10 Bike at Union Station on November 13

for Buck O'Neil's birthday. The wraps were paid for by private donations. She invited everyone to go to [www.kcstreetcar.org](http://www.kcstreetcar.org) to see a video of the event. It was the KC Streetcar's first time partnering with the NLBM, and it was very successful. Mr. Gerend said that it is important to continue the telling of the streetcar story.

### ***Budget and Finance***

Tom Gerend reported that the finances are in good shape and are trending favorably. September and October 2020 financial statements were included in the Board Members' meeting packets for their review.

Jon Stephens moved to accept September and October financial reports, Michael Collins seconded and the motion carried. Michael Collins moved to approve the annual audit, Jon Stephens seconded and the motion was approved.

Mr. Gerend said that KCSA Board of Directors needed to review its Conflict of Interest policy. He said if any of the Director's had questions if something is a conflict of interest to please talk with Charlie Miller. Mr. Miller added that the City of Kansas City requires this policy. Generally, if a Board member has a direct financial interest in a matter, the Board member is required to recuse himself or herself and not vote on the matter. The policy was provided in their Board packets for their review.

### **8. Executive Director Report**

Mr. Gerend said the proposed 2021 meeting dates were in their meeting packets and to let Ebony Jackson know if there are any conflicts. With the streetcar expansion, the Board will need to consider a revision to the Bylaws in the future.

10. There was no closed session.

9. The next meeting will be held on Thursday, January 28, 2020 via Zoom conferencing.

The meeting was adjourned.

### **Board Members Attending**

Michael Collins  
Jon Copaken  
George Guastello  
David Johnson  
Russ Johnson  
Jeff Krum  
Edward Merriman  
Stacey Paine  
Susan Ford- Robertson  
Matt Staub  
Jon Stephens  
Jason Swords

### **Others attending**

Ralph Davis, KCMO

Daniel Gates, KCPD  
Tom Gerend, KCSA  
Ebony Jackson, KCSA  
Donna Mandelbaum, KCSA  
Charlie Miller, Lewis Rice  
Jason Waldron, KCMO