

**Board of Directors of the Kansas City Streetcar Authority**

**September 24, 2020 at 12:00 p.m.**

**Meeting Summary Minutes**

Zoom <https://zoom.us/j/3755506186>

600 E. 3<sup>rd</sup> St, Kansas City, Missouri 64106

**1. Call to Order**

Jeff Krum called the meeting to order and asked Tom Gerend to run the meeting from his computer. Mr. Gerend mentioned everyone who was attending the meeting and asked for people to mute their audio and gave instruction on how to interject comments or ask questions

**2. Approval of Previous Meeting Summary Minutes**

Jon Stevens moved to approve the July 20, 2020 meeting summary minutes, Matt Staub seconded and the motion unanimously carried.

**3. Public Comment**

Susan Schaefer with J.E. Dunn announced that J.E. Dunn was pleased to donated \$5,000 to the Negro Leagues Baseball Museum centennial celebration "Wrapped with Heart". Tom Gerend thanked her and J.E. Dunn and said this was a great cause that the KCSA are excited about participating.

**4. Main Street Expansion Project Update**

Tom Gerend said he invited Jason Waldron, Main Street Expansion Project Manager to give an update of the Main Street Expansion. Mr. Gerend reported that the committee received a significant commitment of \$50m of the requested New Starts Grant. While it is not the Full Funded Grant Agreement he acknowledged that it was a great milestone in the project.

He thanked the project team for working hard in submitting the required documents on September 6, for the Full Funding Grant Agreement. There were lots of behind the scene work and Jason Waldron and the project team worked diligently to submit it on time. Mr. Waldron added that the original date was in November but it was pushed up to September.

Mr. Waldron updated the Board on the Main Street Extension planning. The project management team meets once a week. Private utilities and KC Water Department have started work in the route. The project in Engineering phase and Full Funding Grant agreement is scheduled for Q1 2021.

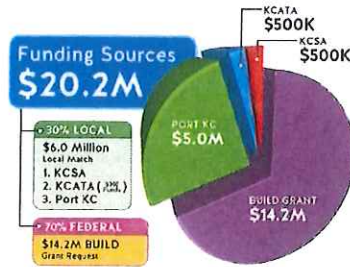
In a response to a question raised by Stacy Payne, Mr. Gerend said that the TDD Board will vote in 20221 when to activate the TDD taxes.

Project Schedule

- FTA Entry into Engineering Approval      March 2020
- CMAR- Notice to Proceed, Phase 1      April 2020
- Advance Utility Work (water/sewer)      Q3/Q4 2020
- Vehicles-Notice to Proceed      February 2021
- Start Track Construction      April 2022
- Delivery of 7<sup>th</sup> Streetcar      January 2024
- Construction Substantially Complete      March 2024
- Revenue Service      Late 2024, Early 2025

### 5. Riverfront Extension

Tom Gerend reported that the FTA announced that the Riverfront Extension is being awarded \$14.2million for the Build grant. The KCATA is the designated recipient with Port KC and the KC Streetcar Authority being project partners. Jan Marcason said that it is important to note that the Riverfront Project Team submitted 3 times for the Build Grant. Russ Johnson asked was there any consideration on piggy backing on the Main Street Extension design team. Mr. Gerend replied that it was important to keep them separate because they are two different federal funding grants. He shared a graphic that broke down the funding of the project.



Next Steps are:

- Determine Staffing Needs
- Burns & McDonnell still under contract for near-term support (terminus design)
- Procurement Options (Design/Bid/Build or Design-Bid)
- Final Design Procurement:  
RFP by end of 2020  
Design completed by end of 2021
- Construction Procurement  
Bid by late 2021  
Construction start 2022

### Committee Reports

#### Operations Committee

David Johnson said the committee has not met but will in October. He deferred to Tom Gerend for an update. Mr. Gerend said that ridership is about 1/3 of pre-COVID numbers. Major Daniel Gates said there were no reportable security events. The KCPD are pleased to continue the partnership with the ever changing environment.

2020 Average Daily Ridership	2,389
Total Ridership	8,397,9900
2020 Total Ridership	582,811

Mr. Gerend said with heightened awareness around COVID-19, the KC Streetcar is closely monitoring the downtown situation and will follow instructions and recommendations issued by the City of Kansas City, Missouri and the Kansas City Health Department.

Cleaning and disinfecting of the Streetcars are done daily, as well as additional precautions are being taken. The KC Streetcar office will continue to be closed to the public. Effective August 3, the streetcar

**Board Members Attending**

Michael Collins  
Jon Copaken  
George Guastello  
David Johnson  
Russ Johnson  
Jeff Krum  
Jan Marcason  
Stacey Paine  
Susan Ford-Robertson  
Matt Staub  
Jon Stephens  
Jason Swords

**Others attending**

Ralph Davis, KCMO  
Daniel Gates, KCPD  
Tom Gerend, KCSA  
Ebony Jackson, KCSA  
Angie Laurie, KCMO  
Donna Mandelbaum, KCSA  
Gilberto Melgarejo, HTSI  
Charlie Miller, Lewis Rice  
Susan Schafer, J.E. Dunn  
Zach Sweets, Main Street TDD  
Jason Waldron, KCMO



### ***Marketing Committee***

Matt Staub deferred to Donna Mandelbaum to give marketing committee updates. Ms. Mandelbaum said that the KCSA as a part of RideKC transit family is celebrate the Centennial Anniversary of the Negro Leagues with "Wrapped With Heart". The Partnership is between the Negro Leagues Baseball Museum, KC Streetcar, RideKC Bus, RideKC Bike and Global Praire. There is a community campaign to raise the funds to wrap a KC Streetcar, Bus and six bikes. She thanked Board Members who have contributed. The Unveiling will be on November 13<sup>th</sup> at Union Station.

Ms. Mandelbaum reported that the Downtown Dish is going strong. Its mission is to elevate and promote downtown restaurants, retail & businesses during the COVID-19 pandemic and beyond. The weekly YouTube talk show is hosted by Katy Schamberger in partnership with KC Streetcar, Downtown Council, DNA, Lynchpin ideas and KC Streetcar route districts. 20 episodes have been created with more than 70 restaurants, retailer and attractions highlighted to date. Will be picked up by The Pitch for their new "Pitch Podcast Network" premiering later 2020. They are looking for u nderwriters/sponsors. All money will go to benefit downtown restaurants and retailers along the KC Streetcar route.

Ms. Mandelbaum said the KC Streetcar is partnering with Downtown Council, Downtown Neighborhood Association, Lynchpin Ideas and the downtown districts to host an interactive and online talk on You Tube at lunch time 12:00pm-12:45pm. It is designed to give you the scoop on KC food, drink and more. She invited everyone to follow and watch on

<https://www.youtube.com/channel/UCfl2FRiZpgxtcDfR16PlbqA>

KCSA is looking for vehicle sponsors and are in discussions with organization who are working on proposals.

### ***Budget and Finance***

Michael Collins deferred to Tom to give the Budget and Finance Committee update. He said the Budget and Finance committee is meeting in October. The KCSA's overall financial condition remains healthy and solid but in anticipation of revenue losses into Downtown Transportation Development District, aggressive cost controls have been instituted and are proposed to be carried over into the proposed FY22 Budget.

Tom Gerend reported that the finances are in good shape and are trending favorable. July and August 2020 financial statements were included in the Board Members meeting packets for their review. The August statements is correct but there is a coding error.

Jon Stephens moved accept the financial statements with the corrected coding error, Matt Staub seconded and the motion carried.

### **7. Executive Director's report**

There wasn't a report and there is no closed session.

**9.** The next meeting will be held on Thursday, December 10, 2020 2020 via Zoom conferencing

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The meeting was adjourned.