

Board of Directors of the Kansas City Streetcar Authority

July 20, 2020 at 12:00 p.m.

Meeting Summary Minutes

Zoom <https://zoom.us/j/3755506186>

600 E. 3rd St, Kansas City, Missouri 64106

1. Call to Order

Jeff Krum called the meeting to order and asked Tom Gerend to run the meeting from his computer. Mr. Gerend mentioned everyone who was attending the meeting and asked for people to mute their audio and gave instruction on how to interject comments or ask questions

2. Approval of Previous Meeting Summary Minutes

Matt Staub moved to approve the May 14, 2020 meeting summary minutes, David Johnson seconded and the motion unanimously carried.

3. Public Comment

There were no public comments.

4. COVID-19 (Coronavirus) Update

Tom Gerend gave an update of KC Streetcar activities and responses to COVID-19. There is continued 50% service reduction and expanded cleaning, as well as a strong public communication effort.

The KC Streetcar office will continue to be closed to the public. Effective August 3, the streetcar operations schedule will be adjusted to three cars all day and continue to close at 9pm. The other mitigations remain in place.

Mr. Gerend gave an assessment of KC Streetcar Authority's financial position. There is \$30k in monthly reductions of expenses. \$1.6m is targeted for payment to the KC Streetcar TDD through the COVID -19 Federal relief.

There will be ongoing monitoring of the partnership with TDD and KCMO Finance Department

5. Main Street Expansion Project Update

Tom Gerend said he invited Jason Waldron, Main Street Expansion Project Manager to give an update of the Main Street Expansion.

Mr. Waldron updated the Board on the Main Street Extension planning. The project management team meets once a week. The CMAR has been chosen and they have an office on the route. Private utilities and KC Water Department have started work in the route. The project in Engineering phase and Full Funding Grant agreement is scheduled for Q1 2021.

There was a discussion about expanding the facility and if there will be suggestion to modify the speed limits. In response to a question raised by Russ Johnson, Mr. Waldron said the FTA responded with no objections to sole source procurement for the vehicles.

Project Schedule

- FTA Entry into Engineering Approval March 2020
- CMAR- Notice to Proceed, Phase 1 April 2020

- Advance Utility Work (water/sewer) Q3/Q4 2020
- Vehicles-Notice to Proceed February 2021
- Start Track Construction April 2022
- Delivery of 7th Streetcar January 2024
- Construction Substantially Complete March 2024
- Revenue Service Late 2024, Early 2025

6. Committee Reports

Operations Committee

Major Daniel Gates said there were no reportable security events. The KCPD along with the CID is supporting operations and the enforcement of the no continuous riding policy is helpful.

2020 Average Daily Ridership	2,509
Total Ridership	8,336,960
2019 Total Ridership	2,228,942
2018 Total Ridership	2,114,717
2017 Total Ridership	2,072,367

Mr. Gerend said with heightened awareness around COVID-19, the KC Streetcar is closely monitoring the downtown situation and will follow instructions and recommendations issued by the City of Kansas City, Missouri and the Kansas City Health Department.

Cleaning and disinfecting of the Streetcars are done daily, as well as additional precautions are being taken.

Marketing Committee

Matt Staub and Donna Mandelbaum gave marketing committee updates. Mr. Staub said that effective 8/1/20 Sprint will no longer be the KC Streetcar sponsor. The Marketing Committee has updated the Vehicle sponsorship guidelines. The Request for Bid and Proposals was included in the Board Meeting packets for their reference. The goal is to issue the new RFP the first week of August. It will be on www.kcstreetcar.org.

Tom Gerend thanked Donna Mandelbaum for 5 years of services to the KC Streetcar. Ms. Mandelbaum said she loved the KC Streetcar and thanked the Board of Directors for celebrating her 5 year anniversary.

Ms. Mandelbaum reported that the Art in the Loop 2020 program kicked off on June 3. There are 10 art installations chosen, (7) along the streetcar route, (1) digital art installation on the kiosks, (1) art sculpture in the City Market and (1) KC Streetcar Art Car. The art wrapped streetcar is titled "Hope and Gratitude" and the streetcar is accompanied with a poem written by Glenn North called Standing Strong.

Ms. Mandelbaum said the KC Streetcar is partnering with Downtown Council, Downtown Neighborhood Association, Lynchpin Ideas and the downtown districts to host an interactive and online talk on You Tube at lunch time 12:00pm-12:45pm. It is designed to give you the scoop on KC food, drink and more. She invited everyone to follow and watch on

<https://www.youtube.com/channel/UCfl2FRiZpgxtcDfR16PlbqA>

Ms. Mandelbaum said the Negro Leagues in celebrating their centennial year in 2020 and there is a national “Tip Your Cap” campaign to congratulate the museum. KC Streetcar Communications intern Isaiah Jackson created a video of KC Streetcar team to participate. She showed the video and it can be found at https://www.youtube.com/watch?v=RpTXKpGzJ_s

Budget and Finance

Michael Collins said that the Budget and Finance Committee met and received an update from Robbie Makinen, KCATA regarding Zero Fare Transit and the regional CARES Act Allocation.

Mr. Gerend said it is time to approve FY2022 Budget, it is due in August to the City of Kansas City. He said that KCSA’s financial performance this past fiscal year (FY2020) was on budget and completed within the funding request previously approved by the City of Kansas City, Missouri. He walked through the proposed FY2022 budget narratives and highlights that were included in the Board meeting packet.

The KCSA’s overall financial condition remains healthy and solid but in anticipation of revenue losses into Downtown Transportation Development District, aggressive cost controls have been instituted and are proposed to be carried over into the proposed FY22 Budget. The proposed budget was provided and Mr. Gerend walked through specific budget assumptions.

Tom Gerend reported that the finances are in good shape and are trending favorable. May 2020 financial statements were included in the Board Members meeting packets for their review.

Stacy Paine moved to accept May financial reports and approve FY2022 Budget, Jon Stephens seconded and the motion carried.

8. David Johnson moved to vote to temporarily close this meeting to the public, Charlie Miller read pursuant to our authority to do so under subsections 1, 11, and 12 of Section 610.021 of the Missouri Statutes –which authorizes the Authority to close its meetings to the extent the discussion relates to any confidential or privileged communications with its attorney, sealed bids or proposals or related documents, any documents related to a negotiated contract or specifications for competitive bidding, or employees and that the meeting be reopened to the public upon conclusion of those discussions. Jon Stephens seconded the motion. A roll call of following board members voted to go into closed session: Michael Collins, Jon Copaken, George Guastello, David Johnson, Russ Johnson, Jeff Krum, Jan Marcason, Edward Merriman, Stacey Payne, Matt Staub, Susan Ford-Robertson, Jon Stephens, Jason Swords.

Jan Marcason moved to come out of closed session. A roll call of the following Board Members voted Michael Collins, Jon Copaken, George Guastello, David Johnson, Russ Johnson, Jeff Krum, Jan Marcason, Edward Merriman, Stacey Payne, Matt Staub, Susan Ford-Robertson, Jon Stephens, Jason Swords
No board members voted against the motion.

9. The next meeting will be held on Thursday, September 24, 2020 via Zoom conferencing <https://zoom.us/j/3755506186>

The meeting was adjourned.

Board Members Attending

Michael Collins
Jon Copaken
George Guastello
David Johnson
Russ Johnson
Jeff Krum
Jan Marcason
Edward Merriman
Stacey Paine
Susan Ford-Robertson
Matt Staub
Jon Stephens
Jason Swords

Others attending

Daniel Gates, KCPD
Tom Gerend, KCSA
Ebony Jackson, KCSA
Angie Laurie, KCMO
Donna Mandelbaum, KCSA
Gilberto Melgarejo, HTSI
Charlie Miller, Lewis Rice
Zach Sweets, Main Street TDD
Jason Waldron, KCMO