

Board of Directors of the Kansas City Streetcar Authority

July 25, 2019 at 12:00 p.m.

Meeting Summary Minutes

Singleton Yard

600 E. 3rd St, Kansas City, Missouri 64106

1. Call to Order:

Susan Ford-Robertson called the meeting to order.

2. Approval of Previous Meeting Summary Minutes

Jon Stephens moved to approve the May 16, 2019 meeting summary minutes, David Johnson seconded and the motion unanimously carried.

3. Public Comment

There were no Public Comments. The Board of Directors recognized Tom Gerend for his 5th year anniversary as the Executive Director of the Kansas City Streetcar Authority. Ebony Jackson presented Mr. Gerend with a gift basket and a cake. Mr. Gerend thanked the Board for the opportunity to serve.

Mr. Gerend reported that Michael Hagedorn submitted his resignation as a Private Director and Chairman on the Board. There will be a happy hour reception at Pierponts, to express the KCSA appreciation and wish him well, on Monday, July 29, 2019 at 5:00 p.m.

4. Streetcar Main Street Extension Updates

Tom Gerend gave updates on the Main Street Extension.

The City Council approved a streetcar ordinance (10-2 vote). This ordinance includes the City's acknowledgment and acceptance of the project's financial plan, solidifies the City's commitment to their role in the process, approves negotiated TDD transition, and cooperative agreements and approves the interim \$9m due-diligence funding strategy that was approved by the Board. This was a critical local action that solidifies the City of Kansas City's role and will aid in meeting federal requirements of the New Starts Grant Program.

Mr. Gerend showed an animated video that HDR created of the Main Street Extension. The project team is preparing to submit an application to enter into 30% design. The video included station stops.

Mr. Gerend gave an update on the Federal Funding Process and the next steps.

Last week the team was in Washington, D.C. to testify on behalf of the Capital Improvement Grant (CIG) Program. They shared perspectives on opportunities to improve the program going forward. It was a unique opportunity to elevate the visibility of the streetcar project on a national stage. He felt good about the outcome and was happy to hear FTA voice their support and appreciation for KCSA's participation.

6. Committee Reports

Operations Committee

Tom reported on Ridership numbers and gave an update on the expanded streetcar schedule. The Sunday schedule has been modified to running 3 streetcars all day and ridership is still up year over year. Streetcar 806 is expected to arrive in Mid-August.

The North Loop Shelters have been installed. On Sunday, July 21st, the KC Streetcar Team conducted a full-scale emergency exercise to test the operational coordination and preparedness of the streetcar system and first responder personnel. The exercise took place along the KC Streetcar non-revenue track located at 2nd Street and Grand.

Herzog Transit Services' contract extension has been executed.

David Johnson added that there will not be an operation committee meeting in August but a working group meeting with HDR to discuss the 30% design information. He invited the other Board Member to attend.

Marketing Committee

Tom Gerend gave the marketing update.

As a part of Art in the Loop, KCSA sponsored Summer Sounds music series has been a success. There are musicians performing on the streetcar or at a station stop, every Thursday at 5:00 p.m.

Budget and Finance

Tom Gerend reported that the financials are in good shape and are trending favorable. May and June 2019 financial statements were at the Board Members' places for their review. Jon Stephens moved to accept both financial reports, Jeff Krum seconded and the motion carried.

Last week KCSA staff participated in the annual financial audit.

Tom Gerend said that KCSA's financial performance this past fiscal year (FY20) was on budget and remains consistent with the funding request previously advanced to the City of Kansas City, Missouri to support FY20 program. A revised FY20 budget maintains original FY20 funding levels but reflects specific budget categories and details that are reflective of present day conditions, and carry-over from FY19. There was a narrative that highlight the revision at the Members places for their review.

Mr. Gerend said that the approval of FY21 budget is due at the end of August. The draft budget was at the Member's places and reflects updated assumptions regarding staffing, operations, and pass-through KCSA expenses based on the best available information at this time. In total it reflects a 1% cumulative escalation and growth over the approved FY20 budget. There was a narrative with highlights and specific FY21 budget assumption at the Member's places for their consideration.

Jon Stephens moved to accept the amended FY20 budget and the FY21 budget, Michael Collins seconded and the motion unanimously passed.

7. Executive Director Report

Tom Gerend said Staff has received the data from the Strategic Planning sessions. They will review and fine tune it to bring back to the Board.

8. Michael Collins moved to vote to temporarily close this meeting to the public, pursuant to our authority to do so under subsections 1, 11, and 12 of Section 610.021 of the Missouri Statutes - which authorizes the Authority to close its meetings to the extent the discussion relates to any confidential or privileged communications with its attorney, sealed bids or proposals or related documents, any documents related to a negotiated contract or specifications for competitive bidding, or employees and that the meeting be reopened to the public upon conclusion of those discussions. David Johnson seconded the motion. A roll call of following board members voted to go into closed session: David Johnson, Jeff Krum, Jan Marcason, Edward Merriman, Susan Ford-Robertson, Jon Stephens, Matt Staub, Jason Swords. No board members voted against the motion.

David Johnson moved to come out of closed session. A roll call of the following Board Members voted: David Johnson, Jeff Krum, Jan Marcason, Edward Merriman, Susan Ford-Robertson, Jon Stephens, Matt Staub, Jason Swords. No board members voted against the motion.

The next meeting will be held on Thursday, September 26, 2019 at the Singleton Yard, 600 E. 3rd St., KCMO.

The meeting was adjourned.

Board Members Attending

David Johnson
Jeff Krum
Jan Marcason
Edward Merriman
Susan Ford-Robertson
Jon Stephens
Matt Staub
Jason Swords

Others attending

Tom Gerend, KCSA
Brian Hadley, HTSI
Ebony Jackson, KCSA
Isaiah Jackson, KCSA
Angie Laurie, KCMO
Charlie Miller, Lewis Rice
Jackie Nofsinger-Smith, HTSI