

Board of Directors of the Kansas City Streetcar Authority

August 16th, 2017 at 12:00 p.m.

Meeting Summary Minutes

Singleton Yard

600 E. 3rd St, Kansas City, Missouri 64106

1. Call to Order:

Michael Hagedorn called the meeting to order. Introductions followed.

2. Approval of Previous Meeting Summary Minutes

Jan Marcason moved to approve the June 7th, 2017 meeting summary minutes, Matt Staub seconded and the motion unanimously carried.

3. Public Comment

There were no public comments. Mike Hagedorn said that Jim Miller is no longer a DST employee and can't serve as their appointment. DST has appointed Edward Merriman. Mr. Merriman said he was happy to be on the KCSA Board of Directors. Tom Gerend introduced Jon Schlegel as the new Herzog general manger.

4. Streetcar FY18 Budget Amendment and FY19 Budget

Tom Gerend said the Budget and Finance committee met and approved the FY18 budget amendment. After receiving the year-end report from Support KC, the amendment will closer align the actuals in FY18. He also said that the FY19 budget request to the City of Kansas City is due by the end of August. The Budget and Finance committee approved the proposed FY19 budget. Both budgets were at the Board Members places for their review. David Johnson moved to approve amending the FY18 budget and the proposed FY19 budget request, Jeff Krum seconded and the motion carried.

5. Safety and Security – KCPD/Streetcar Ambassador Update

Tom Gerend provided a general safety and security update. The goal is to continue to have a safe environment for the riders on the KC Streetcar. There have been slight changes to increase variability on the streetcars, which means the KCPD switch up the times they are present. The first arrest on the streetcar was made. There was a car chase and the person ditched the car and jumped aboard the streetcar at Power and Light stop.

Mr. Gerend said the partnership with the KCPD and Ambassadors have proving to be fruitful in keeping riders safe.

6. Update and Presentation: Streetcar UMKC Extension

Tom Gerend said the KCSA has issued a notice to proceed to HDR to start the UMKC extension planning study. He introduced Joe Drimmel and Jennifer Duffy with HDR. Ms. Duffy will serve as the project manager for the study and she walked through the scope of work and Schedule.

Project Management Team:

- KCSA
- KCATA
- KCMO

Consultant Team:

- HDR Engineering
- HNTB
- Burns & McDonnell
- Parsons+Associates
- TREKK Design Group

- Hg Consult
- VSM Engineering
- Architectural and Historical Research

Overall Scope

- Purpose and Need
- Data Collection, Survey, Environmental
- Best Lane Analysis & Alignment Plans
- Preliminary Ridership
- Operations Plan
- Capital & Annual Operating Cost Estimate
- Regional Transit Coordination & Integration Strategy
- Public Engagement & Communications

The schedule is anticipated to be completed by May 2018.

7. Committee Reports

Marketing Committee

Donna Mandelbaum gave an update on Art in the Loop. It was successful with (6) art on the line and (8) Music performances, either on the streetcar or at a station stop. There will be an Art in the Loop Art Crawl on September 13th, to wrap up the successful summer.

The Marketing committee has approved new sponsorship guidelines. The guidelines along with examples were at the Board Members places for their review. Jan Marcason moved to accept the proposed sponsorship guidelines, subject to comments by legal counsel, Matt Staub seconded and the motion carried

Ms. Mandelbaum reported that there are several Total Eclipse watch parties along the line. The KC Streetcar will have a temporary service disruption during totality 1:08-1:09.

Operations Committee:

Tom Gerend gave a report on ridership and system usage as of August 14th, 2017.

- Total Ridership -2,749,311
- Total 2017 Ridership -1,350,158
- 2017 Daily Average - 5,948
- Cumulative Daily Average - 2016-2017 -5,887

The plan is to run 4 cars, if they are available, on first Fridays and on Saturdays throughout the summer.

Mr. Gerend reported that a notice to proceed was issued to CAF for the additional vehicles.

The total purchase will be for 2 cars, spare parts, and support to consist of the following:

\$11,899,000 from current TDD reserves and future TDD allocations

\$ 346,000 (performance bond) – KCSA held reserves

Budget and Finance

Tom Gerend said that the financials are on target and he feels that KCSA is in a great position going into the next fiscal year. The financial reports were at the Board member's places and he asked if there were any questions. There were none.

Jason Swords moved to approve the monthly financial reports, Jon Copaken seconded and the motion unanimously carried.

7. Report from the Executive Director

Tom Gerend said staff has recently received a final copy of FTA's first Triennial Review of the KC Streetcar system. This was a formal review that is conducted by FTA on a three year cycle for all federal grant recipients, and the KC Streetcar system was selected to receive this review after completion of its first year of service.

It was fully expected findings would be issued. This is a common result, even for systems and agencies that have been in place for decades. The report does not speak to the areas of program compliance, sound practices, or related accolades but simply touches on program deficiencies and areas in need of improvement. Given this was our first year of service and our first review after one year of service, we anticipated there would be areas of potential improvement. The team (KCMO, KCSA, and HTSI) is working on responses to these findings and expect all of them will be addressed or significantly complete by the time the follow-up response is due to FTA in October.

The report was emailed to the Board of Directors prior to the meeting, for reference.

9. Susan Robertson moved to vote to temporarily close this meeting to the public, pursuant to our authority to do so under subsections 1, 11, 12 and 13 of Section 610.021 of the Missouri Statutes - which authorizes the Authority to close its meetings to the extent the discussion relates to any confidential or privileged communications with its attorney, sealed bids or proposals or related documents, any documents related to a negotiated contract or specifications for competitive bidding, or employees or applicants for employment and that the meeting be reopened to the public upon conclusion of those discussions. Jan Marcason seconded the motion. A roll call of following board members voted to go into closed session: Mike Hagedorn, Michael Collins, Jon Copaken, George Guastello, David Johnson, Jan Marcason, Edward Merriman, Susan Ford-Robertson, and Jason Swords, Matt Staub. No board members voted against the motion.

Matt Staub moved to vote to return to open meeting, Jan Marcason seconded. A roll call of the following board members voted to go back into an open meeting Mike Hagedorn, Michael Collins, Jon Copaken, George Guastello, David Johnson, Jan Marcason, Edward Merriman, Susan Ford-Robertson, Jason Swords, and Matt Staub.. No board members voted against the motion.

The next meeting will be held on Thursday, September 28th, 2017, at the Singleton Yard, 600 E. 3rd St., KCMO.

The meeting was adjourned.

Board Members Attending

Michael Collins
Jon Copaken
George Guastello
Michael Hagedorn
David Johnson
Jeff Krum
Jan Marcason
Edward Merriman
Susan Ford-Robertson
Matt Staub
Jason Swords

Others attending

Tom Gerend, KCSA
Lynn Horsley, KC Star
Ebony Jackson, KCSA
Donna Mandelbaum, KCSA
Charlie Miller, Lewis Rice
Ruben Montenegro, HTSI
Jon Schlegel, HTSI

Jason Waldron, City of Kansas City