

# KC STREETCAR AUTHORITY™

## Board of Directors of the Kansas City Streetcar Authority

September 29, 2016 at 12:00 p.m.

### Meeting Summary Minutes

Singleton Yard

600 E. 3<sup>rd</sup> St, Kansas City, Missouri 64106

**1. Call to Order:** Michael Hagedorn called the meeting to order. Introductions followed.

**2. Approval of Previous Meeting Summary Minutes**

David Johnson moved to approve the August 11<sup>th</sup>, 2016 meeting summary minutes, Susan Ford-Robertson seconded and the motion unanimously carried.

**3. Public Comment**

Issac Wilson is a property owner in the Transportation Development District (TDD) and he said that he is proud of the accomplishments and hard work that the Kansas City Streetcar Authority does. Mr. Wilson thanked and encouraged the streetcar team to keep up the good work.

Jan Marcason added that at the ICMA convention, many were complimentary of what has been accomplished.

**4. Safety and Security – KCPD/Streetcar Ambassador Update**

Tom Gerend introduced Santos Raminez with the Community Improvement District (CID). Mr. Raminez said that the Ambassador Safety Program is working for both the KC Streetcar Authority and the CID. They are happy to be of value to the Streetcar. The Ambassadors are documenting daily what type of service they are providing to the riders and general public. This data will help to plan, react and respond more efficiently. Susan Ford-Robertson said that last month she mentioned that when it is crowded she notices people are not being courteous to handicapped or elderly riders and it would be helpful if the Ambassadors and KCPD would station themselves in the middle of the cars to help them. She notice that they are in the center of the Streetcar more and she appreciate the responsiveness to her concern.

**5. Marketing Committee**

a.) Donna Mandelbaum reported that KCSA has received several awards and accolades:

- EDC-KC Cornerstone Award
- Envision Platinum Sustainable Infrastructure Awards
- Best Regional Project in Transit by Engineering News-Records
- 2016 MOVITE Transportation Achievement Award
- KCATA Rosa Parks SPIRIT Community Partner Award
- Singleton Yard Designated with LEED Gold Certification

b.) Sprint has exercised the option that is in their sponsorship agreement to extend the duration for 8 more months. That agreement has been executed. The additional 8 months is for \$100,000 and will terminate at the end of April 2017.

c.) Tom Gerend reported that City of Kansas City included the Streetcar in their FY2017 Q1 Citizen Survey. There were 1,075 responses. He walked through the results and said that the KCSA was overall pleased with the responses. They are coordinating with the KCATA on a regional survey.

Ms. Mandelbaum said that it is anticipated that the 1 millionth ride will occur the first week in October. There is a "Thanks A Million" event being planned. The details are being hammered out and it will be sent to the Board of Directors as soon as they are solidified.

**Operations Committee:**

Tom Gerend gave a presentation on ridership and system usage. As of September 29:

- Total Ridership 958,853
- Highest Ridership: Was on July 16<sup>th</sup>
- Average – 6,600
- Weekday Average- 4,800

Mr. Gerend also reported on operational reliability. The total uptime is 558 hours which is 99.34%. The total downtime has been 3.68 hours which is 0.66% of the time. 75% of the outages are attributed to parking fouls, 14% OCS outages and 11% passenger related.

The operations team continues to work with Trapeze on consistency with the real-time arrival signs. A software update is scheduled to better optimize the system

Mr. Gerend said that a memo was sent to Board of Director Members to discuss the need for vehicle fleet expansion. The memo was at the Board member places for their reference. The KC Streetcar fleet of four CAF modern streetcars continues to perform well and Staff continues to work with CAF on correcting all outstanding mechanical issues. Beyond day-to-day maintenance the largest challenge is continually maintaining a reliable three-car operations with a four car fleet. With the significant ridership demand on the system.

75% of the time, the fourth car is undergoing maintenance and /or repair and in not able to serve as a true spare in the event of a main-line vehicle issue. This challenge has been managed to-date by avoiding long period of service reduction, but looking to the future as the vehicles age and density/demand grow on the alignment this challenge will become impactful to the operations.

Three months ago, the KCSA Operations committee voiced support for beginning investigation of a supplemental fleet expansion. Since that time the KCSA staff have continued the investigation regarding the possibility of fleet expansion. Six vehicle (requiring 2 more) has been recommended by current operations and maintenance management and would allow for the following operational flexibility:

**Existing Fleet:**

Car 1: In-Service

Car 2: In-Service

Car 3: In-Service

Car 4: Maintenance / Spare

**Fleet Expansion Scenario:**

Car 1: In-Service (Existing)

Car 2: In-Service (Existing)

Car 3: In-Service (Existing)

Car 4: In-Service (New Expanded Service)

Car 5: Ready-to Use Spare (New)

Car 6: Maintenance (Existing)

While the conversations are preliminary, the initial dialogue with CAF has revealed a potential path forward that would utilize options to piggyback on existing contracts and orders. If the process is started now, vehicle delivery on two additional CAF cars would likely not occur until late 2019 at the earliest. Upon review of TDD carry-over balances it appears the financial capacity likely exists within the current TDD to locally fund acquisition without impacting designated reserves or future year revenue streams.

In response to a question raised about when Cincinnati options expires, Mr. Gerend said they expire at the end of 2017. There was discussion about the alternative and if a full blown procurement will be best.

Russ Johnson added that the current fleet was designed based on the projection of an average of 2,700 rides a day and the KCSA is averaging 6,600 a day.

David Johnson moved to approve the following:

- Directing the Executive Director to develop specific financing plan with agreement partners (TDD and KCMO) required to fund acquisition of two additional CAF Urbos streetcar vehicles using TDD funds or other sources as needed and ,
- Authorizing the Executive Director to negotiate with CAF, Cincinnati and other interested parties as needed, the purchase of related streetcar vehicles,
- Approve an allocation of \$250k from FY16 carryover, and related letter agreement, to support and continue existing Vehicle Contractor/Expert/Procurement Support (City-held contract: SNC-Lavalin Rail & Transit Inc.),

Susan Ford-Robertson seconded the motion and it passed unanimously.

### ***Budget and Finance Committee***

Tom Gerend said that the financial reports were at the Board member places and asked if there were any questions. There were none.

Michael Collins moved to approve the August 2016 monthly financial reports, Jason Swords seconded and the motion unanimously carried.

### **6. System Expansion Report and Vote:**

Mr. Gerend reported that two significant activities have occurred related to the proposal for a southern streetcar expansion to UMKC. On September 15<sup>th</sup> a public hearing was held on the petition to expand streetcar south to UMKC via a new and expanded Transportation Development District (TDD). KCSA submitted a general statement of support for the concept of expansion, in keeping with our formal stated board position. The court will likely issue a ruling in the next 30 days regarding the legality of the petition and if the process will proceed. The Regional Transit Alliance (RTA) has announced a new election schedule that defers the initial formation vote until next spring. This amendment was in direct response to input received from City Council related to the overlap with the General Obligation (GO Bond) election. KCSA staff has advised RTA and KCMO on this deferral and we don't believe it will have an impact on potential federal funding applications which represent the project's primary critical path.

The Mid-America Regional Council is in the process of developing the RideKC Regional Transit Plan. This plan will serve as a useful guide for transit and service expansion efforts region-wide, including KC Streetcar, and will influence how future federal funds are allocated and prioritized for regional projects. The plan and the planning process will also help in determining how expanded services like streetcar can be best coordinated with existing regional bus improvements. KCSA staff is involved in the RideKC Plan update and will bring a formal presentation and update to the Board at a future board meeting.

Mr. Gerend said that while most conversation regarding streetcar expansion to-date has centered on the proposed southern expansion to UMKC it is imperative that all opportunities are considered to maximize the value and impact of the initial system (Board Member Michael Collins excused himself from conversation). An additional opportunity that likely merits additional due-diligence is to connect the downtown streetcar system to the riverfront and Berkley Park. Preliminary work has been done to look at the feasibility of extending the current route north from the intersection at Third and Grand, along the Grand Street Viaduct, down to the riverfront. Streetcar service connecting downtown to the riverfront has the powerful potential to reconnect the downtown starter line to this natural and historic asset in a direct and efficient way. It serve to support and enhance development efforts that have been long standing objectives for this area.

He proposed KCSA pursue a formal partnership with PortKC and the KCATA to conduct a more formal evaluation and feasibility study to gage potential cost, benefit, and operational feasibility.

David Johnson moved to authorize the Executive Director to enter an equal cost-share agreement with PortKC and the KCATA to advance Riverfront Streetcar Extension Feasibility Study, in an amount not to exceed \$75,000 in KCSA funding, Matt Staub seconded, the motion passed with Michael Collins not abstaining.

### **7. Organizational Business**

Mike Hagedorn said that the draft of the by-law modifications was emailed in advance to the Board Members and a copy was at their places for their reference. Charlie Miller added, that the modifications were clean ups that were over due to be done, i.e. the address, A section was added that outline to Authority of the Members (sec. 11), and the wording no member of a committee designation by the Board was added to the Conflict of interest section.

Susan Ford-Robertson moved to approve the second amendment to the By-Laws, Russ Johnson seconded and the motion unanimously passed

### **8. Report from the Executive Director**

Tom Gerend reported that as a follow up of Susan Ford-Robertson's request to have handicap signage at the station stop, KCSA Staff talked with the HTSI management/operators and the ADA coordinator at the City of Kansas City. Their consensus is that it may not be necessary or helpful. Most disabled people who need accessible accommodations look for the ramp. He is going to reassess in a few months to see if there are still concerns.

Jon Copaken moved to vote to temporarily close this meeting to the public, pursuant to our authority to do so under subsections 1, 11 , and 12 of Section 610.021 of the Missouri Statutes - which authorizes the Authority to close its meetings to the extent the discussion relates to any confidential or privileged communications with its attorney, sealed bids or proposals or related document or any documents related to negotiated contract or specifications for competitive bidding or employees or applicants for employment, and that the meeting be reopened to the public upon conclusion of those discussions. Jeff Krum seconded the motion. A roll call of following board members voted to go into closed session: Michael Collins, Jeff Krum, Susan Ford-Robertson, Mike Hagedorn, Jon Copaken, Jan Marcason, David Johnson, Russ Johnson, Teri Rogers, Matt Staub, and Jason Swords. No board members voted against the motion.

Matt Staub moved to vote to go out of closed session, Jeff Krum seconded the motion. A roll call of following board members voted to go out of closed session: Michael Collins, Jeff Krum, Susan Ford-Robertson, Mike Hagedorn, Jon Copaken, Jan Marcason, David Johnson, Russ Johnson, Teri Rogers, Matt Staub, and Jason Swords. No board members voted against the motion.

### **7. Next Meeting**

The next meeting will be held on Thursday, October 27<sup>th</sup>, 2016, at 11:30 a.m. at the Singleton Yard, 600 E. 3<sup>rd</sup> St., KCMO.

**The meeting was adjourned.**

**Board Members Attending**

Michael Collins  
Jon Copaken  
Michael Hagedorn  
David Johnson  
Russ Johnson  
Jeff Krum  
Jan Marcason  
Susan Ford-Robertson  
Teri Rogers  
Matt Staub  
Jason Swords

**Also Attending:**

Tom Gerend, KCSA Executive Director  
Beth Breitenstein, KCMO  
Ralph Davis, KCMO  
Chris Hernandez, KCMO  
Lynn Horsley, KC Star  
Ebony Jackson, KCSA  
KCTV 5  
KSHB-41  
Louis Litten, HTSI  
Donna Mandelbaum, KCSA  
Sherri McIntyre, KCMO  
Charlie Miller, Legal Counsel  
Ruben Monrenegro, HTSI  
Marissa Cleaver Wamble, Port KC  
Issac Wilson, TDD Resident