



Board of Directors of the Kansas City Streetcar Authority

August 11, 2016 at 12:00 p.m.

Meeting Summary Minutes

Singleton Yard

600 E. 3rd St, Kansas City, Missouri 64106

1. **Call to Order:** Michael Hagedorn called the meeting to order. Introductions followed.
2. **Approval of Previous Meeting Summary Minutes:** Jim Miller moved to approve the May 26th, 2016 meeting summary minutes, David Johnson seconded and the motion unanimously carried.

3. Public Comment

There were no comments from the public.

4. Organizational Business

a) Mike Hagedorn said that he and Tom Gerend had met with prospective members on their interest in membership on the KCSA Board of Directors. Mr. Hagedorn recommended Jason Swords as a private director.

David Johnson moved to approve Jason Swords membership as a private director, Jim Miller seconded. A voice vote by the private directors was taken, Jim Miller, Teri Rogers, Mike Hagedorn and David Johnson unanimously approved and the motion passed.

Mike Hagedorn congratulated Jason Swords and invited him to sit at the table with the Board of Directors.

b) Mike Hagedorn said that as it was previously discussed, a new section was proposed to be added to Article V (meetings of the Board of Directors) of the bylaws, which addresses director attendance at Board of Director meetings. The proposed amendment had been emailed to all the Board Members last week and was at the Board Members' places for their reference.

Mr. Hagedorn said that in lieu of individual conversations, it is important to have a written policy. Susan Ford-Robertson asked if there should be more guidance for the Chairman to help him decide if an absence is approvable. Russ Johnson said that he believes it is best to leave the discretion in the hands of the Chairman.

Matt Staub moved to approve the amendment of the by-laws as proposed, Russ Johnson seconded and the motion passed.

Jeff Krum said that he wanted to publically recognize the Kansas City Public Works department for their great work in getting the streetcar to this point.

5. Streetcar Expansion Report

Tom Gerend gave a report on the proposed streetcar expansion petition by the Regional Transit Alliance (RTA). The TDD filing :

- Proposes southern streetcar expansion to UMKC,
- Reinforces implementation of strongest expansion corridor from Next Rail,
- Advances implementation of long-standing regional transit vision (Smart Moves), and
- Only relates to local funding source.

He also discussed what the TDD filing does not do:

- Address all requirements related to securing required federal funding,
- Address required project deployment activities,
- Address governance transition and regional coordination and,
- Serves as “the process” by which necessary project coordination and project due diligence would be conducted.

Mr. Gerend also went over the schedule for the streetcar extension TDD. There were copies of the petition and the proposed TDD area printed from the RTA’s website at the Board Members’ places.

Mike Hagedorn said that after meeting with Tom Gerend, he understands that this expansion will affect the current TDD, and he believes it will serve the TDD well if the KCSA supports the extension and is a part of the coordination and planning. He agreed with a statement saying the KCSA Board of Directors supports streetcar expansion.

Mr. Gerend went over the KCSA next steps in supporting the expansion efforts.

6. Marketing Committee

Donna Mandelbaum reported that the contract for Park University sponsorship for the two library stops has been signed. The RFP for sponsorship is going to be reissued in September. It will be pushed out on social media and on www.kcstreetcar.org and www.kcmo.org.

Ms. Mandelbaum reported that the Art on the Line program has started. A series of 6 artworks are temporarily installed on the KC Streetcar route as well as a performance series. The artworks will remain installed through the end of September.

Ms. Mandelbaum said that two streetcar tracker apps has been pushed out. One by KC Disruption Institute and the other by City Post.

Russ Johnson was interested in the impact if these apps don’t work properly. While, they are not the Streetcar Authority’s apps, the public will blame the Streetcar Authority.

Operations Committee:

Tom Gerend gave a presentation on ridership and system usage. As of today there has been 634,458 rides with an average of 6,800 a day.

Captain Daniel Gates, the KCSA off duty KCPD administrator reported that they have a private pool of officers who are signing up to serve the Streetcar. They receive lots of questions about expansion. There have been a couple of intoxication concerns. There haven’t been many parking issues.

Tom Gerend said that on occasion, special events or other activities may request to either extend the streetcar service hours beyond the adopted schedule or add additional vehicles to existing service to support anticipated demand. A policy was prepared by KCSA that outlines the costs and fees associated with service additions, the process for requesting increased service and the process the KCSA will use in making a final determination.

A copy of the policy was at the Board Members’ places for their reference.

Susan Ford- Robertson suggested that the Ambassadors and KCPD officers stand in the middle of the streetcar when the car is full. Her concern is that people don’t defer to the disabled, people with strollers and elderly. She also asked if we can have signage on the platform that alerts riders that there is level boarding for wheelchairs and strollers in the center of the car.

Budget and Finance Committee

Jeff Krum deferred the update to Tom Gerend. Mr. Gerend reported that the budget has performed less than the TDD pro forma, which is good news. The 2016 tax revenue looks to be \$1 million over projections.

David Johnson said this is good news and suggested that a statement about how we are performing better than the pro forma and the sales tax news be released to the public through a press release.

Russ Johnson asked if there is a sinking fund for long-term capital. Mr. Gerend replied, yes that the budget and finance committee agreed to have a capital fund. He is now working on a long-term asset management plan as well.

David Johnson moved to approve the June 2016 monthly reports, Susan Ford-Robertson seconded and the motion unanimously carried.

The Budget and Finance committee approved the FY2018 Operating and Maintenance Budget at their meeting.

Jim Miller moved to approve the FY2018 Operating and Maintenance Budget, Matt Staub seconded and the motion unanimously carried.

6. Executive Director Report

- Mr. Gerend said that this is Liz Serpa-Flook's last meeting as Board member. He thanked her for her service and time to the KCSA Board of Directors. His thoughts were echoed by the Board of Directors.
- Mr. Gerend announced that Jan Marcason has been appointed by the City of Kansas City as a member of the Board of Directors and she plans to attend the September meeting.

Susan Ford- Roberson moved to vote to temporarily close this meeting to the public, pursuant to our authority to do so under subsections 1, 11 , and 12 of Section 610.021 of the Missouri Statutes - which authorizes the Authority to close its meetings to the extent the discussion relates to any confidential or privileged communications with its attorney, sealed bids or proposals or related document or any documents related to negotiated contract or specifications for competitive bidding or employees or applicants for employment, and that the meeting be reopened to the public upon conclusion of those discussions. Jeff Krum seconded the motion. A roll call of following board members voted to go into closed session: Michael Collins, Jeff Krum, Susan Ford-Robertson, Liz Serpa-Flook, David Johnson, Russ Johnson, Jim Miller, Matt Staub, and Jason Swords. No board members voted against the motion.

Matt Staub moved to vote to go out of closed session, Jeff Krum seconded the motion. A roll call of following board members voted to go out of closed session: Michael Collins, Jeff Krum, Susan Ford-Robertson, Liz Serpa-Flook, David Johnson, Russ Johnson, Jim Miller, Matt Staub, and Jason Swords. No board members voted against the motion.

7. Next Meeting

The next meeting will be held on Thursday, September 29, 2016, at 12:00 p.m. at the Singleton Yard, 600 E. 3rd St., KCMO.

The meeting was adjourned.

Board Members Attending

Michael Collins
Liz Serpa-Flook
Michael Hagedorn
David Johnson
Russ Johnson
Jeff Krum
Jim Miller
Susan Ford-Robertson

Also Attending:

Tom Gerend, KCSA Executive Director
Beth Breitenstein, KCMO
Ralph Davis, KCMO
Capt. Daniel Gates, KCMO
Ebony Jackson, KCSA
Louis Litten, HTSI
Donna Mandelbaum, KCSA
Sherri McIntyre, KCMO

Teri Rogers
Matt Staub
Jason Swords

Charlie Miller, Legal Counsel
Diane Stafford, KC Star